Corporate Parenting Panel
SUPPLEMENTAL AGENDA

DATE: Wednesday 15 June 2016

AGENDA - PART I

14. TERMS OF REFERENCE (Pages 3 - 10)

Report of the Corporate Director People.

Note: In accordance with the Local Government (Access to Information) Act 1985, the following agenda item has been admitted late to the agenda by virtue of the special circumstances and urgency detailed below:-

<table>
<thead>
<tr>
<th>Agenda item</th>
<th>Special Circumstances/Grounds for Urgency</th>
</tr>
</thead>
<tbody>
<tr>
<td>14. Terms of Reference</td>
<td>This report was not available at the time the agenda was printed and circulated because it was being consulted on Members are requested to consider this item, as a matter of urgency to enable a recommendation to be made to Cabinet at the earliest opportunity.</td>
</tr>
</tbody>
</table>

AGENDA - PART II - NIL
REPORT FOR: Corporate Parenting Panel

Date of Meeting: 15 June 2016

Terms of Reference For Corporate Parenting Panel

Subject

Key Decision: No

Responsible Officer: Chris Spencer, Corporate Director People

Portfolio Holder: Councillor Christine Robson, Portfolio Holder Children and Families

Exempt: No

Decision subject to Call-in: Yes (following consideration by Cabinet)

Wards affected: All Wards

Enclosures: Current Terms of Reference with suggested amendments in tracked changes
Section 1 – Summary and Recommendations

This report sets out to review the current terms of Reference for the Corporate Parenting Panel and suggest amendments in line with good practice

Recommendations:

(1) To consider the proposed amendments to the Terms of Reference (including purpose and membership) of the Corporate Parenting Panel;

(2) to recommend to Cabinet that the revised Terms of Reference be approved and recommended to Council for inclusion in the Council’s Constitution and that Council also be requested to agree any changes in Panel membership arising.

Reason: To ensure the Terms of Reference are reviewed and updated in line with good practice and guidelines

Section 2 – Report

The current terms of reference for the Corporate Parenting Panel can be found attached. Suggested amendments are in track changes. If the Corporate Parenting Panel make changes these will need to be forwarded to Cabinet for approval

Risk Management Implications

There are no additional risks identified

Legal Implications

Proposed recommendation would amend the Council’s constitution if adopted by Council.
Financial Implications

No additional costs have been identified

Equalities implications / Public Sector Equality Duty

The terms of reference outline how the Corporate Parenting Panel can ensure all Children Looked After are cared for appropriately and offered a range of services to meet their needs

Council Priorities

The updated terms of reference support the council priorities of supporting the vulnerable

Section 3 - Statutory Officer Clearance

<table>
<thead>
<tr>
<th>Name: Jo Frost</th>
<th>on behalf of the Chief Financial Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date: 6 June 2016</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name: Helen Ottino</th>
<th>on behalf of the Monitoring Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date: 7th June 2016</td>
<td></td>
</tr>
</tbody>
</table>

Ward Councillors notified: NO, as it impacts on all Wards

EqIA carried out: NO

EqIA cleared by:
Section 4 - Contact Details and Background Papers

Contact:

Peter Tolley, Head of Service Corporate Parenting
Email: Peter.Tolley@harrow.gov.uk
Tel: 020 8736 943

Background Papers:

NONE
CORPORATE PARENTING PANEL

Terms of Reference

Purpose

1. To ensure that the Council is fulfilling its duties towards Children Looked After corporately and in partnership with other statutory agencies.

2. To consider matters referred to the Panel within its terms of reference and to make recommendations to Cabinet/Portfolio Holder as appropriate including:

   a) Approving annually the Statement of Purpose for the Adoption Service;

   b) Approving annually the Statement of Purpose for the Fostering Service;

   b)c) To ensure all councillors are aware of their corporate parenting responsibilities through Mandatory training and communication.

Role of the Panel

1. To take an overview of the Council’s and partner agencies responsibilities towards looked after children.

2. To examine ways in which the Council as a whole and partner agencies can improve the life chances of looked after children and care leavers.

3. Ensure there are good joint working arrangements between council departments and partner agencies.

3.4. To consider and regularly review on an annual basis a Corporate Parenting Strategy setting out key priorities and areas for action. The Corporate Parenting Strategy will be submitted to full council for consideration and decision on approval.

4.5. To provide a forum for Children Looked After (CLA) to participate and influence policy and enable CLA to have opportunity to talk about issues relating to their own direct experiences of services they have received. Hence the Board will ensure that the positive experiences/services are maintained and lessons are learnt and changes made in the areas that require improvements.

5.6. To comment on and contribute to plans, polices and strategies for looked after children and make appropriate recommendations for action.
7. To have a monitoring role, by receiving regular progress reports and data on a number of key Performance Indicators for all CLA e.g. educational attainment (including implementation of Personal Education Plans), health assessments, and implementation of Local Area Agreements.
8. Monitor the plans/needs of children in Secure Accommodation.

9. To receive regular reports on the needs of care leavers including employment, further education, training and housing.

10. To receive annual reports on the following services.
    - Adoption
    - Fostering
    - Complaints

11. To meet with CLA and their carers on a regular basis to consult and celebrate achievements, festivals etc.

12. To manage and arrange Member visits to:
    - Children’s Homes
    - Foster Placements
    - Frontline Services (as indicated in the Victoria Climbie Audit).

Membership

The Corporate Parenting panel will comprise:

A proportionate number of 6 Elected Members

Service Users, Carers and Schools (Non-Voting)

- 2 Children Looked After
- At least one Care leaver
- 2 Foster Carers
- 1 Virtual Head Teacher

Senior Officers (advisers to the Panel – to attend as appropriate to the work of the Panel)

- Director of Children’s Services
- Group Manager – Children and Families
- Divisional Director Children and Young People
- Group Manager – Safeguarding and Family Support
- Head of Service Corporate Parenting
- Group Manager – Fostering, Adoption and Residential Care
- Senior Professional (Inclusion)
- Principal Educational Psychologist
- Senior Coordinator (Children Looked After)
- CLA Nurse
• Housing Needs Manager
• Business Intelligence
This page is intentionally left blank