Two weeks or less (fortnightly collection) ... ... ... ... 187 225 184 257 139

At 19.12.66 At 13.3.67

Weekly Gross Rent Collectable ... ... £19,027 £23,014
Annual Gross Rent Collectable ... ... £989,400 £1,196,729
Weekly General and Water Rates 1966/67... £5,653 £5,714
Weekly General and Water Rates 1967/68... — —

EDUCATION COMMITTEE: 12th April, 1967.

The Deputy Mayor *(Alderman O. G. Collins, O.B.E.)
Chairman: *Alderman Miller

Aldermen:
Allen, O.B.E., J.P. *Jordan
*Bailey, J.P. *MacRae
*Gange, J.P. *Mrs. Potts, M.B.E.

Councillors:
Barson, J.P. *Hart
*Childerhouse *Colborne Hill
Mrs. Nott Cock W. E. Jones
*Mrs. Davies *Maun
*Mrs. Davies *O'Loughlin
*Mrs. Debell *Mrs. Rees
Eckert Smith
*Mrs. Edwards *Barry Turner
*Feakins *Ben Turner
*Gibbons, J.P.
*Harrison

Co-opted Members:
Rev. C. W. Becket *F. L. Le Franc, M.B.E.
*H. J. Fyrth *A. T. Stodhart
*S. M. Jackson M. W. Vallance
*W. F. H. Johnson *H. F. Walker

Present as Members of the Youth Sub-Committee, entitled to speak but not to vote, when matters contained in the report of the Youth Sub-Committee are under consideration:

*Mr. G. O. Abbott *Mr. C. R. Hart
Mr. V. G. F. Ashworth *Mr. E. W. Hayden
*Mrs. D. E. Crossman Mr. W. C. Payne

*Denotes Members present.
PART I.—RECOMMENDATIONS.

RECOMMENDATION I: Refuse Storage Facilities at Schools.

Your Committee have considered, and are in agreement with, recommendation 3 of the report of their Sites and Buildings Sub-Committee of 21st March, 1967, (printed as an appendix to this report), and accordingly submit the following recommendation.

Resolved to RECOMMEND:

That the Council hereby authorise the Borough Engineer and Surveyor to provide at a cost of £976 (being the balance remaining in the Committee's Capital Estimates) bulk refuse containers, step units, scuttles, etc. at prices based on the former tender submitted by F. Piper & Sons Ltd.; and that the Town Clerk be authorised to prepare and seal the necessary contract.

(Note: This expenditure will be met from a block loan sanction for furniture and equipment already received.)

RECOMMENDATION II: Minor Capital Works Programme, 1967/68.

Your Committee have considered, and are in agreement with, recommendation 5 of the report of their Sites and Buildings Sub-Committee of 21st March, 1967, (printed as an appendix to this report), and accordingly submit the following recommendation.

Resolved to RECOMMEND:

That the Council approve the following selected projects, at a total estimated cost of £36,760, as a second instalment of the Minor Capital Works Programme for 1967/68 and authorise the Borough Architect and Planner to prepare the necessary schemes: —

Elmgrove Infant School ... Additional classroom accommodation (1st instalment).
Weald Junior and Infant School ... Additional classroom accommodation (1st instalment).
General Building:
Aylward Junior School ... Sinks in 3 classrooms.
Stanburn Junior and Infant School ... Remodel entrance gates and piers.

(Note: This expenditure will be met from a block loan sanction for Minor Capital Works.)

RECOMMENDATION III: Harrow Technical College.

Your Committee have considered, and are in agreement with, recommendation 8 of the report of their Sites and Buildings Sub-Committee of 21st March, 1967, (printed as an appendix to this report), and accordingly submit the following recommendation.

Resolved to RECOMMEND:

That the Council hereby approve the provision of twenty combined drawing tables/desks and chairs for use at Harrow Technical College at a cost of £603.

(Note: This expenditure will be met from a block loan sanction for furniture and equipment already received.)
RECOMMENDATION IV: Establishment of a Teachers' Centre.

Your Committee have considered, and are in agreement with, recommendation 1 of the report of their Schools Sub-Committee of 13th March, 1967, (printed as an appendix to this report) and accordingly submit the following recommendation.

Resolved to RECOMMEND:

1. That the amendments as submitted to the Schools Sub-Committee, to the original report upon the establishment of a Teachers' Centre be approved.

2. That the Teachers' Centre to serve the Boroughs of Barnet, Brent and Harrow, should operate as from 1st September, 1967, at the former Bridge Infant School.

3. That the Chairmen of the Education Committee and of the Schools Sub-Committee be appointed as the two representatives of the Council to serve on the governing Council of the Teachers' Centre until the appointment of their successors in 1970.

RECOMMENDATION V: Tuition Fees in Further Education Establishments.

Your Committee have considered, and are in agreement with, recommendation 1 of the report of their Further Education Sub-Committee of 22nd March, 1967, (printed as an appendix to this report) and accordingly submit the following recommendation.

Resolved to RECOMMEND:

That the Council approve, with effect from 1st September, 1967, the revised scale of fees for classes at Further Education Establishments as set out in appendix 1 of the report of the Further Education Sub-Committee of 22nd March, 1967, which it is estimated will result in an increased income of £1,700 for the year 1967/68.

(Note: Councillors Childerhouse and Harrison voted against this recommendation.)

RECOMMENDATION VI: Capital Equipment 1966/67.

Your Committee have considered, and are in agreement with, recommendation 2 of the report of their Further Education Sub-Committee of 22nd March, 1967, (printed as an appendix to this report), and accordingly submit the following recommendation.

Resolved to RECOMMEND:

That the Council hereby approve the provision of three Stenorette Type "L" Dictating Machines, at a cost of £202 5s., for use at the Harrow College of Further Education.

(Note: This expenditure will be met from a block loan sanction for furniture and equipment already received.)

RECOMMENDATION VII: Appointment of Co-opted Members to the Education Committee.

The Chairman of the General Purposes & Finance Sub-Committee, having moved the adoption of recommendation 1 (appointment of co-opted Members to the Education Committee) of the report of the meeting of 22nd March,
1967, (printed as an appendix to this report), Alderman Gange, J.P. moved and Alderman Bailey, J.P. seconded the following amendment, which was negatived: —

That the name of Mr. S. Roan be substituted for that of Mr. V. Turner in the list of representatives to be appointed as co-opted Members of the Education Committee 1967/68. Whereupon, it was

Resolved to RECOMMEND:

That the following persons be appointed to serve as co-opted members of the Education Committee for the year 1967/1968:—

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>Mr. S. M. Jackson</td>
<td>Mr. A. T. Stodhart</td>
</tr>
<tr>
<td>Mr. W. F. H. Johnson</td>
<td>Mr. V. Turner</td>
</tr>
<tr>
<td>Mr. F. L. LeFranc, M.B.E.</td>
<td>Mr. M. W. Vallance</td>
</tr>
<tr>
<td>Mr. M. A. Murphy</td>
<td></td>
</tr>
</tbody>
</table>

RECOMMENDATION VIII: Appointment of Members to the Youth Sub-Committee.

Your Committee have considered, and are in agreement with, recommendation 2 of the report of their General Purposes and Finance Sub-Committee of 22nd March, 1967, (printed as an appendix to this report), and accordingly submit the following recommendation.

Resolved to RECOMMEND:

That the following persons be appointed to serve upon the Youth Sub-Committee for the year 1967/1968:—

Representatives of the Education Committee (6)
- Councillor Mrs. Davies
- Councillor Colborne Hill
- Mr. W. F. H. Johnson
- One representative to be nominated by the Sites and Buildings Sub-Committee
- One representative to be nominated by the Further Education Sub-Committee
- One representative to be nominated by the Youth Employment Sub-Committee
- Chairman and Vice-Chairman of the Education Committee (2)

Representatives of Voluntary Youth Organisations (10)
- Mrs. D. E. Crossman
- Mrs. J. Gray
- Mr. E. W. Hayden
- Mr. D. Holder
- Mr. L. Lavender
- Miss P. Page
- Mr. W. Payne
- Mr. D. R. Pettit
- Miss A. Pells
- Mr. J. L. Reed

Representatives of Teachers (3)
- Miss B. I. Burkitt
- Mr. D. S. Clarke
- Mr. C. Hart

Representatives of Industry (2)
- Mr. R. Brown
- Mr. D. Kirby
Representatives of religious and philanthropic bodies (4)
The Rev. J. Budd
Father D. Crilly, S.D.S.

Persons engaged in administering or organising public services affecting Youth Welfare (2)
Mr. W. H. Ayling

Representatives of the Youth Council (2)
Miss H. Morris
Miss J. Tucker

Members recommended to the Borough Council as suitable by reason of their special knowledge of the Youth Service (4)
(Nominations in respect of four persons suitable by reason of their special knowledge of the Youth Service will be recommended by the Youth Sub-Committee at their first meeting in the new Council year).

RECOMMENDATION IX: Appointment of Members to the Youth Employment Sub-Committee.
Your Committee have considered, and are in agreement with, recommendation 3 of the report of their General Purposes and Finance Sub-Committee of 22nd March, 1967, (printed as an appendix to this report), and accordingly submit the following recommendation.

Resolved to RECOMMEND:
That the following persons be appointed to serve upon the Youth Employment Sub-Committee for the year 1967/68: —
Representatives of the Education Committee (6) to be nominated at the first meeting of the Education Committee in the new Council year.

Chairman and Vice-Chairman of the Education Committee (2)

Representatives of Teachers (3)
To be submitted

Representatives of Employers (5)
Mr. R. H. Foster
Mr. D. C. Wright
Mr. H. C. Smith
Air Commodore L. E. Jarman, D.F.C.
One to be submitted

Representatives of Workers (5)
Mrs. A. Johnson
Mr. S. Roan
Mr. J. Sumpter
Mr. J. Bolton
Mr. D. Kirby

Other persons interested in the welfare of boys and girls (2)
Mrs. I. Lee
Mr. V. Turner

Principal of Harrow Technical College (ex officio) (1)
Invitations to attend meetings as observers will be sent to: —
Her Majesty's Inspector of Schools (1)
The Manager of the Ministry of Labour and National Insurance, Harrow (1)
The Regional Representative of the Ministry of Labour and National Insurance (1)
The Youth Officer (1)
RECOMMENDATION X: Technical College Caretakers: Revised Rates of Pay.

Your Committee have considered, and are in agreement with, recommendation 7 of the report of their General Purposes and Finance Sub-Committee of 22nd March, 1967, (printed as an appendix to this report) and accordingly submit the following recommendation.

Resolved to RECOMMEND:

That, with effect from 6th March, 1967, the revised rates of pay as detailed in the report of the General Purposes and Finance Sub-Committee of 22nd March, 1967, be adopted and applied to Caretaking Staff employed at the Harrow Technical College and the College of Further Education.

PART II.—MINUTES.

129. Minutes: RESOLVED: That the minutes of the meetings of the Committee held on 22nd and 27th February, 1967, having been circulated, be taken as read and signed as correct records.

130. Illness of Member: RESOLVED: That the Town Clerk be asked to convey the Committee's best wishes to Councillor Mrs. Nott Cock for a speedy return to good health.

131. Reports of Education Sub-Committees: RESOLVED: That the undermentioned reports of the Education Sub-Committees (printed as an appendix to this report) be received and, in so far as they require confirmation and are not otherwise dealt with in this report, they be hereby confirmed:

<table>
<thead>
<tr>
<th>Sub-Committee</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Youth Employment</td>
<td>10th March, 1967</td>
</tr>
<tr>
<td>Youth</td>
<td>21st March, 1967</td>
</tr>
<tr>
<td>Sites &amp; Buildings</td>
<td>21st March, 1967</td>
</tr>
<tr>
<td>Schools</td>
<td>13th March, 1967</td>
</tr>
<tr>
<td>Further Education</td>
<td>22nd March, 1967</td>
</tr>
<tr>
<td>General Purposes &amp; Finance</td>
<td>22nd March, 1967</td>
</tr>
</tbody>
</table>

132. Tenders: With reference to recommendation 2 (21st March, 1967), of the report of the Sites and Buildings Sub-Committee,

RESOLVED: That the Committee confirm the action of the Chairman in conjunction with the Chairman of the Sites and Buildings Sub-Committee in accepting the under-mentioned tenders, being the lowest received in each case:

<table>
<thead>
<tr>
<th>School</th>
<th>Name of Firm</th>
<th>Work to be carried out</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Belmont Secondary</td>
<td>E. &amp; M. Builders Ltd.</td>
<td>Provision of ventilators.</td>
<td>58 5 0</td>
</tr>
<tr>
<td>Harrow County Boys</td>
<td>Broadlands (Builders) Ltd.</td>
<td>Provision of splashbacks.</td>
<td>27 0 0</td>
</tr>
<tr>
<td>Vaughan Junior and Infant</td>
<td>Broadlands (Builders) Ltd.</td>
<td>Provision of splashbacks.</td>
<td>19 0 0</td>
</tr>
</tbody>
</table>
133. Minor Capital Works Programme, 1967/68: With reference to recommendation II of this report and recommendation 5 of the report of the Sites and Buildings Sub-Committee of 21st March, 1967, (printed as an appendix to this report),

RESOLVED: That the following selected projects, at a total estimated cost of £39,850, be approved as reserve items for inclusion in the Minor Capital Works Programme for 1967/68:

- Stag Lane School: Provision of scullery and lift to enable meals to be served separately to the Infant and Junior Departments.
- Various Schools: Rationalisation of heating at selected schools.
- Lascelles School: Layout of playing fields Phase II.
- Whitchurch Playing Fields: Drainage Works.


RESOLVED: (1) That the Committee concur in the proposals of the Town Planning Committee for a site of approximately 0.38 acres of the High Worple Allotment Site, Rayners Lane, being allocated for the provision of a nursery school in substitution for a site of 0.47 acres of the Village Way Allotment Site.

(2) That the Education Development Plan be amended accordingly.

135. Appointment of Co-opted Members to the Education Committee:

RESOLVED: That the Committee place on record their appreciation of the services of the Rev. T. Dixon and Mr. H. F. Walker, who were not seeking re-election as Co-opted Members of the Committee, and to Mr. H. J. Fyrth for their services to Education in the Borough whilst being Members of the Education Committee.

(2) That, when seeking nominations for appointment as Co-opted Members, the Town Clerk be asked to inform all existing Co-opted Members as well as the nominating bodies.

136. Joint Consultative Committee: RESOLVED: That the Committee receive the report (printed as an appendix to this report) of the Joint Consultative Committee of 6th March, 1967.

137. Vote of thanks to Chairman: RESOLVED: That the Committee place on record their appreciation to the Chairman (Alderman Miller) for the courteous and efficient manner in which he has conducted the business of the Committee during his term of office.

(Note: The meeting ended at 8.00 p.m.)

(Signed)  
Chairman.
PART I.—RECOMMENDATIONS.—NIL.

PART II.—MINUTES.

37. Minutes: Resolved: (1) That the minutes of the meeting of the Sub-Committee held on the 9th December, 1966, having been circulated, be taken as read and signed as a true record.

   (2) That no action be taken with regard to the suggestion made by a member of the Council that the wording in the constitution of the Sub-Committee, as set out in appendix I to the minutes of the meeting of the Sub-Committee dated 9th December, 1966, should be amended to read “to include members of both sexes” instead of “at least one to be a woman.”

38. Action taken by the Chairman: Resolved: That the action of the Chairman of the Sub-Committee in appointing himself as the Sub-Committee’s representative upon the Hendon and Harrow Employment Committee, be confirmed, (reference resolution 36, 9th December, 1966).

39. Report of the Youth Employment Service: Resolved: (1) That the report on the work of the Youth Employment Service in Harrow during the four months ended 31st January, 1967, as submitted by the Principal Youth Employment and Careers Advisory Officer, be received.

   (2) That the Schools Sub-Committee be requested to consider further ways in which it might be possible to assist and advise whilst still at school, those young people who are showing signs that they may become difficult to employ in later years; and thus endeavour to make these young people more acceptable to employers and less likely to drift in and out of employment.

40. Harrow Group Apprenticeship Scheme: With reference to resolution 32 (9th December, 1966), the Director of Education reported that at their meeting on the 2nd February, 1967, the Further Education Sub-Committee had agreed that whilst the present Harrow Group Apprenticeship Scheme continues to operate and until the apprentices at present under training become absorbed...
into the new training centre, approval be given to the following:

(i) The continued services of the Deputy Careers Officer, Mr. R. J. Body, as Secretary to the Group.

(ii) The services of staff of Harrow Technical College, Department of Engineering, being utilised as Training Officers.

(iii) The participation of the Principal of Harrow Technical College in the work of establishing the new Training Centre and the occasional use of Harrow Technical College for meetings to this end.

Mr. C. Smith submitted a report on the last meeting of the Harrow Group Apprenticeship Scheme and informed your Sub-Committee that the new Training Centre should be available for occupation in September, 1967. Mr. Smith expressed, on behalf of the Harrow Group Apprenticeship Scheme, their appreciation for the assistance given by the Education Committee.

RESOLVED: That the reports be received.

41. Careers Teachers' Association: The Director of Education reported that, by courtesy of the management, a meeting of the Harrow Careers Teachers' Association had taken place in the Visitors' Centre at the works of Kodak Limited on the 19th January, 1967.

RESOLVED: That the report be received.

42. Staffing of the Youth Employment Service: With reference to resolution 33 (9th December, 1966), the Director of Education reported that the Central Youth Employment Executive had approved the Authority's proposals for a revised staffing establishment for the Youth Employment Service with the exception of:

(a) the grading of the post of Deputy Youth Employment and Careers Advisory Officer which they had suggested might be AP IV instead of AP V; and

(b) the regrading of the posts of Senior Youth Employment Officer and Careers Officer from AP III to AP IV which at present they were unable to agree but which could be reviewed when the Government's policy for the period after 1st July, 1967, is announced.

RESOLVED: That in view of the duties involved, the Sub-Committee strongly re-affirm the previous recommendation relating to the revised establishment of the Youth Employment Service.

43. Membership of Youth Sub-Committee: RESOLVED: That the nomination of a representative to serve upon the Youth Sub-Committee, be deferred until the next meeting of the Sub-Committee.

44. Youth Council Representation upon the Sub-Committee: RESOLVED: That no action be taken at the present time in regard to the request from the Youth Council that their representation upon the Sub-Committee be increased to two.

45. Attendance of Members at Meetings of the Education Committee: RESOLVED: That the General Purposes and Finance Sub-Committee be requested to recommend to the General Purposes Committee that the Council's Standing Orders be amended to permit representatives of the Sub-Committee not being members of the Education Committee to be present and to speak, but not to vote, at meetings of the Education Committee when matters contained in the report of the Sub-Committee are under consideration, as is at present permitted in respect of the Youth Sub-Committee.
APPENDIX II.


Chairman: *Mr. E. W. Hayden

Alderman: Miller (ex-officio)

Councillors:
Childerhouse  *Gibbons, J.P. (ex-officio)
Eckert  *Colborne Hill

*Mr. V. G. F. Ashworth
*Mr. W. H. Ayling
*Mr. F. Barnard
*Mr. R. T. Brown
Mr. D. S. Clarke
*Mr. C. Hart
Mr. D. Holder
*Mr. W. F. H. Johnson
*Mr. D. Kirby
*Mr. L. Lavender
*Mr. W. Payne
*Mr. D. R. Pettit
Mr. J. L. Reed
Mr. C. W. Wills

*Denotes Members present.

The Chairman welcomed Miss J. Tucker who was attending a meeting of the Sub-Committee for the first time.

PART I.—RECOMMENDATIONS.—NIL.

PART II.—MINUTES.

139. Minutes: RESOLVED: That the minutes of the meeting of the Sub-Committee held on the 31st January, 1967, having been circulated, be taken as read and signed as a true record.

140. Arts Sub-Committee: RESOLVED: (1) That the report of the Arts Sub-Committee as set out in Appendix I to this report be received.

(2) That, in view of the fact that His Worship the Mayor is holding his Youth Festival at which the “Youth of the Year” Awards will be presented on
the 3rd May, 1967, the action of the Chairman of the Arts Sub-Committee in asking the Drama Association to hold the Festival “Youth Entertains, 1967” for three days only, namely the 2nd, 4th and 5th May, 1967, be confirmed.

(3) That the Development Sub-Committee be requested to prepare a calendar of events organised by the Sub-Committee and by other bodies, which affect the Youth Service.

141. Youth Council: Your Sub-Committee were informed that owing to Police restrictions it would not be possible for the Pram Race arranged by the Youth Council to be run from Brighton to Harrow. It was hoped, however, to arrange for the race to be held within the Borough either on the 29th April or on some other date but confirmation of these arrangements was awaited.

RESOLVED: (1) That the report of the Youth Council as set out in Appendix II be received.

(2) That the subsequent information relating to the Pram Race as set out above, be noted.

142. Report of the Youth Officer: RESOLVED: (1) That the report of the Youth Officer, as set out in Appendix III to this report, be received.

(2) That the Sub-Committee’s appreciation and thanks be recorded and conveyed to the Harrow Rotary Club who have kindly donated a die of the Borough Coat of Arms to the Sub-Committee for use with presentation medals.

143. Youth Centre in Scott Crescent, Rayners Lane: The Director of Education reported that the building of the Youth Centre in Scott Crescent, Rayners Lane is due for completion in late June, and installation of equipment and furniture will take place during July. To ensure that there is no break between completion of the Centre and bringing it into full use, your Sub-Committee considered that a Warden should be appointed to take up duties as soon after June as possible.

RESOLVED: (1) That the General Purposes and Finance Sub-Committee be recommended to approve the appointment of a Warden of the Youth Centre in Scott Crescent, at a salary in accordance with scales prescribed by the Joint Negotiating Committee for Youth Leaders and Community Centre Wardens.

(2) That the post of Assistant Warden to serve the Cedars Youth Centre and the Youth Centre in Scott Crescent when opened, be re-advertised.

(3) That the posts be advertised on a wider scale than has been the practice formerly.

144. Cedars Youth Centre: With reference to resolution 137 (31st January, 1967), the Director of Education reported that, prior to the last meeting of the Cedars Youth Centre Management Committee, technical officers had given a demonstration of the use of the heating equipment in the Centre and the Committee had now stated that the central heating system had improved.

RESOLVED: That the report be received.

145. Leadership Training—22nd July, 1967: The Director of Education reported that arrangements had been made for a one-day training conference for leaders, helpers, assistant leaders and others interested, to be held on 22nd July, 1967 at St. John’s College, Northwood. The theme for the Conference would be “Working with Individuals—the Problems of Young People”. The cost would amount to approximately £1 per head.

RESOLVED: That a charge of 10s. per head be made to delegates to the conference on Leadership Training to be held at St. John’s College, Northwood, on 22nd July, 1967; and that the balance of the cost be met from the sum included in the estimates for leadership training.
146. **60th Anniversary of the Boy Scouts Association**: RESOLVED: That the Subcommittee's congratulations be conveyed to the Harrow Boy Scouts Association on the 60th Anniversary of The Boy Scouts Association; together with their appreciation of the services rendered by the Harrow Association to the Borough over many years.

147. **Youth Service in Harrow**: RESOLVED: That members be invited to submit by the 10th April, suggestions regarding the future development of the Youth Service in the Borough for consideration by the Development Sub-Committee on the 20th April, 1967.

148. **Standing Conference of Youth Leaders**: RESOLVED: That the suggestion be forwarded to the Standing Conference of Youth Leaders that they should invite a speaker to address one of the sessions at their annual conference on the detection and method of dealing with drug taking in young people.

*(The meeting having commenced at 6.00 p.m. ended at 6.53 p.m.)*

(Signed)

Chairman.

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**APPENDIX I.**

**REPORT OF THE MEETING OF THE ARTS 3rd February, 1967.**

**SUB-COMMITTEE.**

Mr. W. F. H. Johnson (Chairman) Mrs. J. Gray
Rev. J. Budd Mr. M. Suckling
Mr. J. Duggan

1. **Minutes**: The Minutes of the last meeting held on 27th November, 1966 were signed as a true record.

2. **Matters Arising**: (a) **Photographic Course**: It was agreed that the special course was not needed. The Youth Officer reported that a photographic class had commenced at the Cedars Youth Centre under the tuition of a qualified instructor.

   (b) **Photographic Competition**: It was agreed that when the number of entries is known, Messrs. Kodak Limited, be invited to nominate a judge together with Mr. McGibbon of the Harrow Camera Club.

3. **Report on the Tenth Annual Drama Festival Conference 21st January, 1967**: The Tenth Annual Drama Festival Conference had been held at the Cowdray Club, London, and organised by the Guild of Drama Adjudicators. Invitations had been sent to local authorities and amateur theatre groups to send delegates. There had been an attendance of approximately 200. The Conference was to have been addressed by Miss Jennie Lee, Minister with Responsibility for the Arts, but due to illness she had been unable to be present. The meeting had been addressed by Lord Goodman, Chairman of the Arts Council, instead. Lord Goodman spoke of the place of the amateur theatre in the present state of the arts. The rest of the conference had been devoted to discussion on running Drama Festivals and papers had been read by representatives from the Welwyn Garden City Festival and the Slough Festival who had also answered questions. The final session had been addressed by a member of the Guild from New Zealand on his impressions of the amateur theatre in England. The Conference had proved very interesting and informative.
4. **Youth Entertains, 1967:** The Youth Officer reported that the Festival would take place from 2nd to the 5th May, 1967, at Salvatorian College, and that there would be a preliminary meeting of participants at the College on 20th March. Final entries for the Festival would be required by 17th March.

Mr. Suckling requested that participants be reminded of fire-proofing regulations and it was agreed that this should be done at the meeting on 20th March.

It was agreed that no season tickets be issued this year. Admission would be by programme at 2s. 6d. per head. It was also agreed that royalties be refunded to those groups selling the full quota of programmes.

It was also agreed that the Harrow Arts Council be given full details of the arrangements for the Festival.

5. **Any Other Business:** (a) It was agreed that a Bugle Band Competition be arranged to take place on or about the 3rd December, 1967.

(b) The Youth Officer was asked to enquire when the inspection of drama groups was to be undertaken by members of H. M. Inspectorate.

(c) The Rev. J. Budd gave details of a Christian Aid Folk and Beat Contest taking place during the spring. The competition will be open to all amateur groups and singers living in West London. The semi-final for Harrow will take place at Salvatorian College on 23rd April and the final on 4th May at the Hammersmith Town Hall. Entry forms will be obtainable from Mr. Budd.

6. **Date of Next Meeting:** The next meeting would be held on 26th April, 1967 at the Youth Centre, Grant Road.

**APPENDIX II.**

**REPORT OF THE MEETING OF THE HARROW YOUTH COUNCIL:**

8th February, 1967.

1. **Minutes of the Last Meeting:** The Minutes of the last meeting were read and signed as a correct record.

2. **Correspondence:** A letter was received from Mr. R. Biddle resigning as a member of the Youth Council owing to outside commitments.

3. **(a) Treasurer’s Report:** The Treasurer submitted a report upon the finances of the Youth Council.

(b) **Sub-Committee Report:** The Chairman reported that meetings of the Sub-Committee had been held on the 23rd January and the 6th February. Details of the Pram Race had been discussed. It had been agreed that the Race should be held on Saturday 29th April, to be run from Brighton to Harrow, a distance of 67 miles, each team to have a minimum of 8 and a maximum of 10 members. Members were asked to convey this information to their clubs in the hope of arranging teams as soon as possible.

The question of the charity for which the collection would be made was discussed. Mr. D. Carrington reported that the Association for Mentally Handicapped Children was in need of a mini-bus. In view of this, it had been agreed that all proceeds of the event should be put towards the purchase of a mini-bus for the Association.

4. **Forthcoming Events:** Harrow Arts Council is holding a Folk Evening on Saturday 18th February, admission 3s.

5. **Any Other Business:** **Youth Council Quiz:** It was agreed that the Quiz should be held on the 19th April at Grant Road Youth Centre. The cost of entry per team to be 5s. It was agreed that Mr. Abbott, Youth Council President, should be Question Master; the Time-Keeper Mr. V. Turner; and Mr. P. Deffee and Miss S. Burns would be in charge of refreshments.
Details of the Youth Conference and the Youth Concert are to be discussed at the April Meeting. The Youth Officer is to ascertain suitable dates for the Youth Concert.

The Youth Council Meeting in April will be the Annual General Meeting.

6. Date of Next Meeting: Wednesday, 8th March, 1967 at Grant Road Youth Centre, 7.45 p.m.

APPENDIX III.

REPORT OF THE YOUTH OFFICER:

1. Duke of Edinburgh's Award Scheme: Appointment of a Peripatetic Leader:
   It has been possible to appoint Mr. M. Judd as a peripatetic leader to the Duke of Edinburgh’s Award Scheme in the Borough. Mr. Judd who has been a member of the Harrow Duke of Edinburgh’s Award Committee for over two years will commence his duties on 11th April, 1967, for one night a week in the first instance. Mr. Judd will be available to leaders of all Youth Organisations for consultation and advice, and to schools undertaking the Award Scheme.

2. Harrow Rotary Club: The Harrow Rotary Club has kindly donated to the Harrow Youth Sub-Committee a die of the Borough Coat of Arms for use with presentation medals.

3. Civic Visit of the Deputy Mayor to Youth Organisations: The Deputy Mayor and Mayoress, Alderman O. G. Collins, O.B.E., and Mrs. Collins, undertook the last of the Civic visits on Friday 3rd March. The programme for the visits was as follows:
   - Rayners Lane Guide and Ranger Company—Baptist Church, Imperial Drive.
   - Cedars Youth Centre—Chicheley Gardens, Headstone.
   - Harrow Youth Orchestra—Youth Centre, Grant Road, Wealdstone.

4. Harrow Youth Orchestra: At the Annual General Meeting of the Youth Orchestra a new Committee was elected. The first meeting of this Committee will be held on 31st March, 1967.

B. M. RHODES,
Youth Officer.

APPENDIX III.


Chairman: *Alderman Jordan

Aldermen:
   †Bailey, J.P.
   *Miller (ex-officio)

Councillors:
   Mrs. Debell
   *Gibbons, J.P. (ex-officio)
   *Harrison
   Hart
   *O’Loughlin
   Barry Turner

Co-opted Members:
   *The Rev. C. W. Becket
   *Mr. A. T. Stodhart
   *Denotes Members present.
   †Denotes Member absent on Council business.
PART I.—RECOMMENDATIONS.

RECOMMENDATION 1: Minor Capital Works Programme 1967/68.

With reference to resolution 204 (31st January, 1967), the Borough Architect and Planner submitted details of tenders which had been received from the Stainless Steel Sink Company, Leeds for the supply only of stainless steel sink-units for the School Meals Service at certain schools.

Resolved to RECOMMEND:

That subject to receipt of the necessary loan sanction, approval be given to the acceptance of the following tenders submitted by the Stainless Steel Sink Co., Leeds in respect of the supply only of stainless steel sink units at the schools indicated:

<table>
<thead>
<tr>
<th>Kitchen</th>
<th>Type of Unit</th>
<th>Tender Sum (£ s. d.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aylward</td>
<td>1 Sterilizing Sink Unit 22ft. long complete with baskets.</td>
<td>248 10 0</td>
</tr>
<tr>
<td></td>
<td>1 Sterilizing Sink Unit 10ft. long.</td>
<td>156 10 0</td>
</tr>
<tr>
<td></td>
<td>1 Sink Unit 7ft. long.</td>
<td>84 0 0</td>
</tr>
<tr>
<td>Whitefriars</td>
<td>2 Sink Units each 4ft. 9in. long.</td>
<td>98 4 0</td>
</tr>
<tr>
<td></td>
<td>1 Sink Unit 16ft. 3in. long.</td>
<td>163 0 0</td>
</tr>
<tr>
<td></td>
<td>1 Sterilizing Unit 12ft. 6in. long.</td>
<td>190 10 0</td>
</tr>
<tr>
<td>Kenmore Park</td>
<td>1 Sterilizing Unit 12ft. 6in. long.</td>
<td>190 10 0</td>
</tr>
<tr>
<td>Glebe</td>
<td>1 Sterilizing Unit 13ft. 6in. long.</td>
<td>196 0 0</td>
</tr>
<tr>
<td></td>
<td>1 Sink Unit 4ft. 6in. long.</td>
<td>48 0 0</td>
</tr>
<tr>
<td></td>
<td>1 Sink Unit 16ft. long.</td>
<td>162 0 0</td>
</tr>
<tr>
<td>Roxeth Manor</td>
<td>2 Sink Units 4ft. 8in. long Senior Servery.</td>
<td>104 0 0</td>
</tr>
<tr>
<td></td>
<td>2 Sink Units 4ft. 8in. long Junior Servery.</td>
<td>104 0 0</td>
</tr>
<tr>
<td></td>
<td>1 Sink Unit 9ft. long.</td>
<td>86 6 4</td>
</tr>
<tr>
<td></td>
<td>2 Sink Units each 12ft. long.</td>
<td>228 16 0</td>
</tr>
<tr>
<td>Welldon Park</td>
<td>1 Special Drainer Unit 5ft. long, L Shape.</td>
<td>39 15 0</td>
</tr>
<tr>
<td></td>
<td>1 Special Drainer Unit 3ft. 7in. long, rectangular shape.</td>
<td>36 14 6</td>
</tr>
<tr>
<td></td>
<td>1 Vegetable Preparation Unit L Shape, 15ft. 6in. long.</td>
<td>165 0 0</td>
</tr>
<tr>
<td>Harrow County Boys</td>
<td>1 Sink Unit 5ft. 6in. long.</td>
<td>48 0 0</td>
</tr>
<tr>
<td>Grange</td>
<td>1 Sterilizing Unit 15ft. long.</td>
<td>206 10 0</td>
</tr>
<tr>
<td></td>
<td>2 Sink Units joined 19ft. 9in. overall.</td>
<td>215 0 0</td>
</tr>
<tr>
<td></td>
<td>1 Sterilizing Unit L shape, 20ft. 4in. long.</td>
<td>266 10 0</td>
</tr>
<tr>
<td>St. Bernadette's</td>
<td>1 Sink Unit 6ft. 8¼in. long.</td>
<td>70 5 0</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total £3,108 0 10</strong></td>
</tr>
</tbody>
</table>

RECOMMENDATION 2: Tenders.

The Director of Education reported that as a matter of urgency, the Chairmen of the Sub-Committee and of the Education Committee had approved the acceptance of tenders for carrying out necessary works at the Schools indicated.

Resolved to RECOMMEND:

That the action of the Chairmen of the Sub-Committee and of the Education Committee in approving the acceptance of the following lowest tenders, be confirmed:
<table>
<thead>
<tr>
<th>School</th>
<th>Name of Firm</th>
<th>Work to be carried out</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Belmont Secondary</td>
<td>E. &amp; M. Builders Ltd.</td>
<td>Provision of ventilators</td>
<td>£58 5 0</td>
</tr>
<tr>
<td>Harrow County Boys</td>
<td>Broadlands (Builders) Ltd.</td>
<td>Provision of splash-backs</td>
<td>£27 0 0</td>
</tr>
<tr>
<td>Vaughan Junior and Infant</td>
<td>Broadlands (Builders) Ltd.</td>
<td>Provision of splash-backs</td>
<td>£19 0 0</td>
</tr>
</tbody>
</table>

**RECOMMENDATION 3: Refuse Storage Facilities at Schools.**

With reference to recommendation 6 (14th June, 1966), the Borough Engineer and Surveyor requested authority to expend the balance of £976 from the sum of £2,220 included in the current year's capital estimates for the provision of bulk refuse containers, step units, scuttles etc. at prices based on the former tenders.

Resolved to RECOMMEND:

That the Borough Engineer and Surveyor be authorised to expend the balance of £976 remaining from the £2,220 included in the current year's capital estimates for the provision of further bulk refuse containers, step units, scuttles etc. at prices based on the former tender submitted by F. Piper & Sons Limited.

**RECOMMENDATION 4: Allocation for the Raising of the School Leaving Age 1968/69.**

With reference to resolution 209 (31st January, 1967), your Sub-Committee considered projects to be provided from the financial allocation by the Department of Education and Science for 1968/69 in regard to the raising of the school leaving age.

Your Sub-Committee are of the opinion that this allocation should be utilised to provide accommodation in Primary Schools for raising the age of transfer which would result in a reduction in the rolls in secondary schools.

Resolved to RECOMMEND:

That approval be given to the following projects being carried out at a total estimated cost of £75,000 from the allocation by the Department of Education and Science to this Authority for 1968/69.

<table>
<thead>
<tr>
<th>School</th>
<th>Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>Belmont Infant</td>
<td>Additional Classroom Accommodation</td>
</tr>
<tr>
<td>Roxbourne Junior and Infant</td>
<td>ditto</td>
</tr>
<tr>
<td>West Lodge Junior and Infant</td>
<td>ditto (1st Instalment)</td>
</tr>
</tbody>
</table>

**RECOMMENDATION 5: Minor Capital Works Programme 1967/68.**

With reference to recommendation 5 (31st January, 1967), your Sub-Committee considered projects for inclusion in the second instalment of the total proposed Minor Capital Works Programme 1967/68 together with projects for inclusion in a reserve programme in the event of an allocation being authorised by the Department of Education and Science in addition to the £80,000 already approved.

Resolved to RECOMMEND:

(1) That the following selected projects at a total estimated cost of £36,760 be approved as a second instalment of the Minor Capital Works Programme for 1967/68 and that the Borough Architect and Planner be authorised to prepare the necessary schemes.
Elmgrove Infant School  Additional classroom accommodation (1st instalment).
Weald Junior and Infant School  Additional classroom accommodation (1st instalment).

**General Building**
Aylward Junior School  Sinks in 3 classrooms.
Stanburn Junior and Infant School  Remodel entrance gates and piers.

(2) That the following selected projects at a total estimated cost of £39,850 be approved as Reserve items for inclusion in the Minor Capital Works Programme for 1967/68.

Stag Lane School  Provision of scullery and lift to enable meals to be served separately to the Infant and Junior Departments.
Various schools  Rationalisation of heating at selected schools.
Lascelles School  Layout of playing fields Phase II.
Whitchurch Playing Fields  Drainage works.

**RECOMMENDATION 6: Pinner Grammar School—Extension and Remodelling.**

With reference to recommendation 11 (10th May, 1966), the Director of Education reported that following discussions with representatives of the Department of Education and Science, sanction had been received to revised sketch plans as submitted for the extensions and remodelling at Pinner Grammar School at an estimated gross cost for the building work of £183,197 (approximately £8,400 of which would be chargeable to the Maintenance Account) as compared with an original preliminary estimated gross cost of £173,310.

Resolved to RECOMMEND:
That the amended sketch plans as now submitted be approved; and that authority be given for final plans for this project to be prepared.

**RECOMMENDATION 7: Allotment Site in High Worple—Proposed Development.**

The Director of Education reported that included in the Education Development Plan had been the development as a nursery school of a site of approximately 0.47 acres north of the railway line at Rayners Lane and situated behind houses in Village Way. At their meeting on the 21st February, 1967, the Town Planning Committee had, however, approved, in principle, proposals for the development of the allotment site in High Worple, Rayners Lane, situated south of the railway line, which had included provision thereon for a new nursery school (0.38 acres approximately) together with a children's clinic and a scout hut. The Town Planning Committee had referred the proposals in the first instance, to the respective Committees for their consideration.

Your Sub-Committee considered the proposal of the Town Planning Committee and are of the opinion that there would be the following reasons for resiting the proposed nursery school:

1. The High Worple site is in a quieter area than the Village Way site from the point of view of vehicular traffic.
2. There would be advantages from the location of a clinic and nursery school on the same site.
3. The multi-purpose use of the High Worple site would provide a likelihood...
of potential savings on drainage and services, etc. Each site is equally accessible from its catchment area.

Resolved to RECOMMEND:

(1) That the Committee concur in the suggestion of the Town Planning Committee that a site of approximately 0.38 acres on the Allotment site in High Worple, Rayners Lane, be allocated for the provision of a nursery school in preference to a site of 0.47 acres in Village Way, Rayners Lane.

(2) That the Education Development Plan be amended accordingly.

RECOMMENDATION 8: Harrow Technical College.

The Director of Education reported that additional furniture was required at Harrow Technical College to enable students to carry out design work in the Technician and Higher National Certificate Engineering Courses.

Resolved to RECOMMEND:

That the Council be recommended to approve the provision of 20 combined Drawing Tables/Desks and Chairs for Harrow Technical College at a cost of £603, for which provision had been made in the Capital Estimates for 1966/67.

RECOMMENDATION 9: West Harrow Allotments: Rebuilding of Vaughan Junior and Infant Schools.

With reference to resolution 172 (19th July, 1966), the Director of Education reported that consequent upon the receipt of the consent of the Ministry of Land and Natural Resources, the Council had agreed to the appropriation of some 3.45 acres of land at West Harrow Allotments for the rebuilding of Vaughan Junior and Infant Schools.

The Town Clerk reported that it was possible that a restrictive covenant upon this site might be invoked and in that event the Authority might possibly be involved in compensatory expenditure. Details were submitted of alternative courses which could be followed.

Resolved to RECOMMEND:

(1) That the report be received.

(2) That notwithstanding the additional details now submitted by the Town Clerk, the Committee adhere to their previous decision to develop the site of 3.45 acres at West Harrow Allotment site for the rebuilding of Vaughan Junior and Infant Schools; and that consideration be given to any claims which may arise as a result of the enforcement of the restrictive covenant.

(3) That the Education Development Plan be amended accordingly.

PART II.—MINUTES.

214. Minutes: RESOLVED: That the minutes of the meetings of the Sub-Committee held on the 31st January, 1967 and the 27th February, 1967, having been circulated be taken as read and signed as a true record.

215. Action taken by the Chairman: RESOLVED: That the action of the Chairman of the Sub-Committee in giving approval to matters arising since the last meeting of the Sub-Committee, as now submitted and set out in the Minute Book, be confirmed.

216. The Royal National Orthopaedic Hospital School: RESOLVED: That the Finance Committee be recommended to approve that a sum of £25 be written off in respect of a portable typewriter stolen from the Royal National Orthopaedic Hospital School.

217. Elmgrove Junior and Infant Schools: With reference to resolution 196 (13th December, 1966), the Borough Architect and Planner reported that following
the completion of the works in lowering the Greater London Council main sewer along the Kenmore Avenue frontage of Elmgrove Junior and Infant Schools instructions had been given for the following work to be carried out:—

(a) the erection of a permanent boundary fence set back five feet on an improvement line agreed by the Borough Engineer and Surveyor.

(b) the completion of the main entrance to the school by the provision of hand gates for Junior and Infant children and an alteration to the position of the emergency gates to Elmgrove Road.

Resolved: That the report be received.

218. Marlborough Junior and Infant School. With reference to resolution 232 (1st February, 1967), the Borough Architect and Planner reported that practical completion of the building of Marlborough Junior and Infant School had taken place and the transfer from Greenhill School had commenced. Although some external ancillary works were outstanding, these would be completed before the end of the Easter holiday.

Resolved: That the report be received.

219. St. George’s R.C. Junior and Infant School—Caretaker’s House. With reference to recommendation 2 (13th December, 1966), the Borough Architect and Planner reported that the contract for the erection of the Caretaker’s house at St. George’s R.C. Junior and Infant School had been signed and work would be commencing on the site before the 31st March, 1967.

Resolved: That the report be received.

220. Major School Building Programme 1969/70: With reference to recommendation 4 (31st January, 1967), the Director of Education reported that as no information had been received from the Department of Education and Science regarding the authorised Major School Building Programme for 1968/69, the proposals for the Major School Building Programme 1969/70, as previously outlined to the Sub-Committee had been duly submitted to the Department of Education and Science.

Resolved: That the report be received.

221. Youth Sub-Committee: Membership: Resolved: That the nomination of a representative to serve upon the Youth Sub-Committee for the year 1967/68 be deferred until a future meeting of the Sub-Committee.

222. Reports Received from Governing Bodies of Secondary Schools: Resolved: That the recommendations from Governing Bodies of Secondary Schools, details of which are recorded in the Minute Book, be received; and appropriate action taken thereon.

223. Cannon Lane Junior School: Resolved: (a) That approval be given to the Parent/Teacher Association to install a Potterton Pool Gas Heater and a floating cover to the Swimming Pool at Cannon Lane School provided that no capital cost falls to be met by the Authority.

(b) That, on completion of the installation, the Authority assume responsibility for the maintenance subject to the satisfaction of the Borough Architect and Planner and the Borough Engineer and Surveyor with the work carried out.

224. Education Development Plan: Resolved: That the recommendation of the Schools Sub-Committee that the Department of Education and Science be requested to grant a deferment in the date of the submission of the Education Development Plan, be confirmed.

225. Car Parking: Scales of Provision in Educational Establishments. The Direc-
tor of Education reported that at their meeting on the 21st February, 1967, the Town Planning Committee had adopted a report of their Plans Sub-Committee recommending that as an interim requirement, pending the preparation of the London Development Plan, the following policy of car parking provision for various types of new educational establishments be agreed.

**Minimum Requirements**

**Schools:** 1 space for each member of staff plus 5 visitors’ spaces.

**Canteens:** 1 space for every 10 staff plus off-street facilities for loading, turning and unloading from a secondary means of access.

**Further Education:** 150 spaces per 1,000 students.

RESOLVED: That the report be received.

226. **St. Joseph's R.C. Primary School—School Meals Facilities:** The Director of Education reported that a provisional sum had been included in the Reserve Programme for Minor Capital Works 1967/68 for improving the School Meals facilities at St. Joseph's R.C. School in the event of a further allocation being authorised by the Department of Education and Science, (reference Recommendation 5 (2)). The 27th Harrow (St. Joseph's) Scout Group had indicated their willingness to enter into negotiations with regard to the erection of a new Kitchen/Dining Room on their land adjacent to the school.

RESOLVED: That the Borough Engineer and Surveyor be authorised to enter into formal negotiations with the 27th Harrow (St. Joseph's) Scout Group; and that a further report be submitted to a future meeting of the Sub-Committee.

(The meeting ended at 8.18 p.m.)

(Signed) Chairman.

**APPENDIX IV.**

**SCHOOLS SUB-COMMITTEE:** 13th March, 1967.

*Deputy Mayor (Alderman Collins, O.B.E.)*

Chairman: *Councillor Mrs. Nott Cock*

Aldermen:

*Gange, J.P.*

*Miller (ex-officio)*

*Councillors:*

*Barson, J.P.*

*Mrs. Davies*

*Eckert*

*Feakins*

Co-opted Members:

Mr. S. M. Jackson

*Mrs. Potts, M.B.E.*

*Mrs. Rees,* Smith

*Denotes Members present.*

**PART I.—RECOMMENDATIONS.**

**RECOMMENDATION 1: Establishment of a Teachers' Centre.**

With reference to recommendation 4 (26th October, 1966), the Director of Education reported that the London Borough of Hillingdon Education Committee had been unable to participate in the project for the establishment of a teachers' centre, which had already received the support, in principle, of the London Boroughs of Barnet and Brent. In view of the withdrawal of the Borough of
Hillingdon and to meet certain comments made by the Harrow Teachers' Consultative Committee, some minor amendments had been made to the original report previously submitted.

The Sub-Committee were informed that subject to no other more suitable accommodation becoming available, the centre would open at the former Bridge Infant School on 1st September, 1967, and would continue there for as long as this is possible.

Resolved to RECOMMEND:

(1) That the report be received.

(2) That the amendments as submitted to the original report on the establishment of a Teachers' Centre be approved.

(3) That the Teachers' Centre to serve the Boroughs of Barnet, Brent and Harrow should commence to operate on 1st September, 1967, at the former Bridge Infant School.

(4) That the Chairmen of the Education Committee and of the Sub-Committee be appointed as the two representatives of the Council on the Governing Council of the Teachers' Centre until 1970.

RECOMMENDATION 2: Certificate of Secondary Education: Leave of Absence and Payment of Fees for Examiners.

With reference to resolution 198 (26th October, 1966), the Director of Education reported that the Harrow Teachers' Consultative Committee had considered and had had no comment to make on the recommendations of the Chief Education Officers of the new London Boroughs which had formerly been part of the Middlesex County Council and the Secretary of the Middlesex Regional Examining Board for the Certificate of Secondary Education, for the adoption of a common policy relating to leave of absence and the payment of fees for visiting examiners for the Certificate of Secondary Education.

Resolved to RECOMMEND:

That subject to the adoption by the other London Boroughs within the Middlesex Regional Examining Board as from 1st September, 1967, the following be approved in respect of the Certificate of Secondary Education:—

(1) That a teacher should be granted up to five days' leave of absence per annum with pay in order to carry out the duties of a visiting examiner for the Certificate of Secondary Education.

(2) That any fee received by the teacher as payment for these duties be returned to the Local Education Authority.

PART II.—MINUTES.

242. Minutes: RESOLVED: That the minutes of the meeting of the Sub-Committee held on the 1st February, 1967, having been circulated, be taken as read and signed as a true record.

243. Membership of Sub-Committee: The Chairman reported that, owing to his removal from the Borough, Councillor Eckert would no longer be able to serve as a member of the Sub-Committee. In addition, the Rev. T. Dixon had submitted his resignation from membership of the Education Committee and was, therefore, no longer a member of the Sub-Committee.

RESOLVED: (1) That Councillor Eckert be informed of the Sub-Committee's regret that he will be unable to continue to serve as a member of the Sub-Committee owing to his removal from the Borough, and that their appreciation of his valuable services be conveyed to him.

(2) That the Sub-Committee's appreciation and thanks for his services be
conveyed to the Rev. T. Dixon who has resigned from the membership of the Education Committee.

244. **Action Taken by the Chairman:** **RESOLVED:** That the action of the Chairman of the Sub-Committee in giving approval to matters arising since the last meeting of the Sub-Committee as now submitted and set out in the minute book, be confirmed.

245. **Applications for School Crossing Patrols:**

   (a) **Stanburn School, Abercorn Road:** With reference to resolution 235 (a) (1st February, 1967), your Sub-Committee were informed that the Metropolitan Police had in fact provided a police patrol outside Stanburn School. Following this provision, the Director of Education reported that a further request had been received from a parent of a child attending Stanburn School for a school crossing patrol to be provided at the junction of St. Andrews Drive and Wemborough Road. Details were submitted of a census taken at this point.

   Your Sub-Committee considered that the patrol at the junction of Abercorn Road and Old Church Lane, Stanmore, is the point at which the appointment of the school crossing patrol is most justified.

   **RESOLVED:** That the Sub-Committee adhere to their previous decision that the Metropolitan Police be recommended to approve the appointment of a crossing patrol at the junction of Abercorn Road and Old Church Lane, Stanmore; and that no action be taken in regard to the suggested provision of a patrol at the junction of St. Andrews Drive and Wemborough Road.

   (b) **Roxbourne Primary School:** The Director of Education reported that letters had been received from Councillors Nickolay and Tidmarsh expressing concern at the volume of traffic passing along Torbay Road by Roxbourne School and asking the Sub-Committee to support the provision of a crossing patrol. Details were submitted of a census taken at this point. Certain other proposals which would provide extra safety for the children, suggested by Councillor Nickolay, were being investigated by the Borough Engineer and Surveyor.

   **RESOLVED:** That the correspondence be received; and that no action be taken at the present time, in regard to the provision of a crossing patrol in Torbay Road.

246. **Recreational Facilities for Children in Parks and Open Spaces:** With reference to resolution 203 (26th October, 1966), the Director of Education reported that the Open Spaces Committee had suggested that steps should be taken to recruit volunteer leaders and helpers to assist with recreational facilities to be provided for children in Parks and Open Spaces for the summer holidays 1967, and that the Scheme should be extended to a further two open spaces this year.

   **RESOLVED:** That for the summer holidays 1967, arrangements for recreational facilities for children be provided at Harrow Recreation Ground and Harrow Weald Recreation Ground in addition to those already provided at Headstone Manor and Queensbury; and that on behalf of this Sub-Committee a further appeal be made to all teachers to volunteer to help in the summer holidays if only for a very limited time.

247. **National Savings Units:** With reference to resolution 225 (14th December, 1966), the Director of Education reported that he had made enquiries from schools as to the effect of the increased minimum value of savings stamps but that it was too early to say whether the change in the minimum value would have any serious effect on savings.

   **RESOLVED:** That the report be received; and that a further report be submitted to the Sub-Committee in due course.
248. **Financial Assistance for Pupils**: **Resolved**: That approval be given for assistance amounting to £40 to be granted to a pupil who had been selected to take part in the 1967 Expedition to Arctic Norway arranged by the British Schools Exploring Society; that, if possible, the money be taken from the London Parochial Charities Fund; and that failing this, approval be given for this sum to be allowed from the School's Extra Mural Fund.

249. **Reports received from Governing Bodies of Secondary Schools**: **Resolved**: That recommendations from Governing Bodies of Secondary Schools, details of which are recorded in the Minute Book, be received; and appropriate action taken thereon.

250. **Suggested Informal Meetings between Primary School Head Teachers and the Education Committee**: With reference to resolution 230 (1st February, 1967) the Director of Education reported that at their meeting on the 2nd February, 1967, the General Purposes and Finance Sub-Committee had supported the recommendation of this Sub-Committee and had recommended the General Purposes Committee to approve expenditure not exceeding £50 being incurred during the financial year 1967/68 in respect of informal meetings between Heads of Schools and Members of the Committee.

It had been the Sub-Committee's original intention that these meetings would give members an opportunity of meeting heads, particularly of primary schools, in an informal manner. At the meeting of the General Purposes Committee on 23rd February, however, it had been reported that at a recent meeting of the Governors of Secondary Schools it had been proposed that facilities should be provided to enable staffs of secondary schools to meet members informally. The General Purposes Committee had resolved, therefore, that in view of the large numbers involved and the practical difficulties, the Education Committee be invited to investigate the matter further.

Your Sub-Committee consider that the present normal practice at Governing Body meetings for Head Teachers to arrange for the provision of refreshments for members either before the meeting commences or during a break in the course of the meeting, thus enabling members to talk to the heads concerned informally, could be extended to include members of the staff.

**Resolved**: That the Sub-Committee adhere to their previous decision; and that the General Purposes and Finance Sub-Committee be requested to recommend again to the General Purposes Committee that expenditure not exceeding £50 be approved for the financial year 1967/68 to provide refreshments at an informal meeting between Heads of Schools and members of the Committee.

251. **Teaching Staff Appointments, Resignations, etc.**: **Resolved**: (1) That the details of staff appointments, resignations, etc., as now submitted and set out in the minute book, be confirmed.

(2) That the Sub-Committee's appreciation of their services and best wishes for a long and happy retirement be conveyed to the following:—

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miss A. Brown</td>
<td>Assistant Mistress, Headstone Secondary School.</td>
</tr>
<tr>
<td>Mrs. W. E. Brown</td>
<td>Headmistress, Longfield Junior School.</td>
</tr>
<tr>
<td>(néé Miller)</td>
<td></td>
</tr>
<tr>
<td>Mr. T. W. Busfield</td>
<td>Assistant Master, Harrow County Boys' School.</td>
</tr>
<tr>
<td>Miss G. Jenkinson</td>
<td>Headmistress, Longfield Infant School.</td>
</tr>
<tr>
<td>Miss P. C. Winter</td>
<td>Assistant Mistress, Weald Infant School.</td>
</tr>
</tbody>
</table>

252. **Schoolmistress Studentships**: The Director of Education reported that the Oxford Colleges of Lady Margaret Hall and Somerville had invited the Harrow Education Committee to nominate one candidate to apply to each College for a Studentship during the Trinity Term, 1968.
RESOLVED: That approval be given in principle to the submission of a nomi-
nation of one teacher each to the Oxford Colleges of Lady Margaret Hall and
Somerville for Studentships during the Trinity Term, 1968; and that in the
event of the applicants concerned being successful, secondment on full salary
for one term be granted.

253. Supply of Teachers, 1968: With reference to resolution 231 (4) (1st February,
1967), the Director of Education reported that the Department of Education and
Science had been unable to accede to the request that the allocation of teachers
for the Authority for January, 1968, should be increased since a very detailed
scheme had been prepared for the allocation of quota teachers throughout the
country and all Authorities would have to suffer a proportionate decrease.

RESOLVED: That the report be received.

254. Appointment of Assistant Teachers at Secondary Schools: The Director of
Education reported that due to the recent formation of Governing Bodies, the
appointment of assistant teachers for Secondary Schools had become the
responsibility of the appropriate Governing Body, as laid down in paragraph
6 of the Articles of Government.

Your Sub-Committee are of the opinion that Governing Bodies be requested
to adopt the following procedure:

"That a panel be set up consisting of the Chairman or in his/her absence,
the Vice-Chairman of the Governing Body, and one or more members of the
Governing Body with the Head Teacher and the Director of Education or
his representative in attendance, to interview candidates and recommend
appointment. The post to be advertised by the Director of Education in the
normal way, and the short list of candidates to be drawn up as a result of
consultation between the Head of the School and either the Director of
Education or his representative. Not more than three selected candidates to
be called for interview by the Director of Education and the preparation of
details of each applicant to be carried out by the school."

RESOLVED: That Governing Bodies be recommended to adopt the procedure
outlined above for the appointment of assistant teachers in secondary schools;
and that all interviews be held at the Council Offices, Peel Road, Wealdstone.

255. Non-English Speaking Immigrant Pupils: With reference to resolution 215
(14th December, 1966), the Director of Education submitted a detailed report on
the education of immigrant children.

The immediate problem is that of the small though increasing proportion
of immigrant children of secondary school age whose standard of English is so
poor that they are not able to benefit from the secondary school course. The
problem is not so acute at the primary age when a pupil learns a new language
more readily and when there is more time for him to catch up with others in
his group. The problem in the primary school is as much social as educational
and a close watch is being kept on the size of the immigrant population from
this point of view.

Fourteen of the two hundred and three immigrant pupils in Secondary Modern
Schools, mainly Indians and Pakistanis, have a very limited knowledge of
English and are in urgent need of special tuition.

Alternative solutions for dealing with the problem were submitted.

RESOLVED: (1) That a special class in a particular school be formed on a
full-time basis, as from September 1967, where all immigrant children of
secondary school age in need of special language tuition could be sent to follow
an intensive course, at the end of which they would be transferred to the second-
ary schools serving the areas in which they reside.

(2) That approval be given to the appointment of a specialist teacher holding
an allowance equivalent to a Scale 1 Graded Post.
256. Reorganisation of Secondary Education: With reference to resolution 239 (1st February, 1967), the Director of Education reported that a meeting had taken place on the 7th March between the four representatives of the Authority and senior officers of the Department of Education and Science, concerning the proposed scheme for the reorganisation of secondary education in Harrow.

The officers of the Department of Education and Science had referred to certain aspects of the scheme which had been unacceptable to the Secretary of State and it had been agreed that these points should be re-examined by the Local Education Authority.

In addition, the Director of Education informed the Sub-Committee that as the scheme for the reorganisation of secondary education had not yet been settled, it would be impossible to complete the preparation of the education development plan by the date specified by the Department of Education and Science, i.e. the 31st March, 1967.

**Resolved:** (1) That the report be received.

(2) That the original main Working Party constituted by the Sub-Committee on 6th October, 1965 (reference resolution 85) to consider the question of the reorganisation of secondary education in the Borough, be requested to re-examine the proposals in the light of the comments made by the Department of Education and Science; and to submit revised proposals for the consideration of the Sub-Committee.

(3) That the Working Party at present considering procedures relating to the transfer of pupils to secondary schools should submit their report to the main Working Party referred to in (2) above.

(4) That the Sites and Buildings Sub-Committee be recommended to request the Department of Education and Science to grant a deferment of the date for the submission of the Education Development Plan for Harrow.

257. Teachers at Residential Special Schools (Elmers Court) Extraneous Duties Allowance: The Director of Education reported that teachers at all maintained residential special schools receive an extraneous duties allowance as approved by the former County Council of £250 per annum in respect of supervision of recreational games and activities outside normal school hours. This allowance had been linked by the former County Council to the Home Office allowance for extraneous duties performed in Remand Homes and Approved Schools which had been increased to £300 per annum with effect from 1st April, 1965.

**Resolved:** That the special allowance to each of the teaching staff of Elmers Court Residential Special School payable in respect of the extraneous duties involved, be increased from £250 to £300 per annum as from 1st April, 1967.

258. Gratuity: **Resolved:** That in view of the special circumstances, the Establishment Committee be recommended to pay a gratuity under the appropriate regulations to the widow of a former Head Teacher.

259. Longfield Junior School: The Director of Education reported that five candidates had been interviewed by the Appointments Panel for appointment as Head Teacher of Longfield Primary Junior School vice Mrs. W. E. Brown resigned.

**Resolved:** That in accordance with the recommendation of the Appointments Panel, Mr. W. G. Brignell be appointed Headmaster of Longfield Junior School as from 11th April, 1967.

260. Weald Infant School: **Resolved:** That in accordance with the recommendation of the Head Teacher, Mrs. E. Badelek be appointed Deputy Head of Weald Infant School as from 1st September, 1967.
261. Housing for Teachers: The Director of Education reported that at the meeting of the Joint Consultative Committee on the 6th March, 1967, the teacher representatives had expressed their deep concern at the shortage of male teachers, particularly of younger men, in primary schools, due largely to the difficulty experienced in obtaining housing accommodation and asked the Sub-Committee to consider the inducements offered to teaching staff in Harrow, in relation to other London Boroughs.

Your Sub-Committee were informed that at their meeting on the 2nd February, 1967, the General Purposes and Finance Sub-Committee had been informed that the Education Committee of the London Boroughs Association had decided that the policy of constituent authorities concerning the payment of teachers' removal expenses and the offer of other inducements, should be reviewed in twelve months' time with a view to considering whether it would be expedient to suggest that some degree of uniformity of policy would be desirable.

RESOLVED: (1) That the Housing Committee be recommended to consider granting an allocation of houses for the following two classes of men teachers: (a) Teachers already in Harrow, who are getting married and who wish to remain in the service. (b) Newly appointed married teachers from other areas.

(2) That the Finance Committee be recommended to give favourable consideration to the granting of 100% mortgages to teachers seeking to purchase houses or flats.

262. Membership of Youth Sub-Committee: RESOLVED: That Councillor Mrs. Davies be nominated as the Sub-Committee’s representative to serve on the Youth Sub-Committee for the year 1967/68.

263. Working Party Appointed to Consider Procedures Relating to the Transfer of Pupils to Secondary Schools: RESOLVED: That Mr. L. Rodemark be co-opted to serve on the Working Party appointed to consider procedures relating to the transfer of pupils to secondary schools, vice Mr. C. C. Hull who is in hospital.

264. Attendance at Governing Body Meetings: RESOLVED: That the reports of the attendance of the following members at meetings of the Governing Bodies shown, be received:


Councillor Mrs. N. Rees North London Collegiate School. Haberdashers’ Aske’s Schools.

(The meeting ended at 9.15 p.m.)

(Signed) Chairman.

APPENDIX V.

Chairman: *Councillor Colborne Hill
Alderman: *Miller
Councillors: *Childerhouse *Gibbons, J.P. (ex-officio)
Co-opted Members:
Mr. H. J. Fyrth Mr. H. F. Walker

*Denotes Members present.
PART I.—RECOMMENDATIONS.

RECOMMENDATION 1: Tuition Fees in Further Education Establishments.

The Director of Education reported that there had been no alteration in the fees charged for classes in further education establishments in Harrow since 1957. A Working Party had been set up by the Conference of Chief Education Officers of London and the Home Counties to consider this matter and certain rates of fee had been suggested to Authorities for guidance.

At their meeting on the 27th February, 1967 (reference resolution 166), the Sub-Committee agreed that an increase in income should be made amounting to £1,700 for the year 1967/68, in respect of fees, tolls and charges at Evening Institutes. Your Sub-Committee considered proposals for a revised scale of fees for further education establishments which restricted any increase to non-vocational classes and which took into account (a) the terms of Department of Education and Science Circular 27/66 which lays down the fees to be charged to students from outside the United Kingdom, and (b) the terms of Department of Education and Science Administrative Memorandum 9/66 which lays down the basis of charges for industrial training provided by Colleges of Further Education.

Resolved to RECOMMEND:

That the revised scale of fees for classes in further education establishments as set out in appendix I, which it is estimated will result in an increased income of £1,700 for the year 1967/68 be approved for implementation from 1st September, 1967.

RECOMMENDATION 2: Capital Equipment.

The Director of Education reported that provision had been made in the current capital estimates for the supply of 3 Stenorette dictating machines to the Harrow College of Further Education.

Resolved to RECOMMEND:

That approval be given to the provision of 3 Stenorette type “L” dictating machines at a cost of £202 5s. 0d. for use at the Harrow College of Further Education.

PART II.—MINUTES.

167. Minutes: RESOLVED: That the minutes of the meetings of the Sub-Committee held on the 2nd and 27th February, 1967, having been circulated, be taken as read and signed as a true record.

168. Action taken by the Chairman: RESOLVED: That the action of the Chairman of the Sub-Committee in giving approval to matters arising since the last meeting of the Sub-Committee, as now submitted and set out in the minute book, be confirmed.

169. Harrow Technical College: Appointment of Vice-Principal: RESOLVED: That as no decision has yet been reached by the Working Party appointed by the Burnham Further Education Committee on matters relating to Vice-Principals of Colleges, consideration of the appointment of a Vice-Principal at the Harrow Technical College be again deferred until a further meeting of the Sub-Committee (reference resolution 163, 2nd February, 1967).

170. Harrow Technical College: Appointment of Welfare Officer: RESOLVED: That consideration of the appointment of a full-time Welfare Officer at Harrow Technical College be again deferred until a future meeting of the Sub-Committee, pending the submission of further details (reference resolution 151, 15th December, 1966).
171. Attendance of Teaching Staff at Conferences and Courses: The Director of Education reported that, at their meeting on the 13th February, 1967, the Governing Body of Harrow Technical College had recommended that consideration be given to an amendment in the regulations relating to assistance to teachers in the Authority's service who attend Conferences and Courses, to enable, in special circumstances, teaching staff with less than twelve months' service with the Authority to attend a conference or course.

RESOLVED: That the Schools Sub-Committee be requested to support the submission of a recommendation that provision (i) of the regulations relating to assistance to teachers who attend Conferences and Courses be amended to read as follows:—

"That normally the member of staff has held a full-time post in the Authority's service for at least twelve months."

172. Association of Technical Institutions: RESOLVED: That, in accordance with the recommendation of the Governing Body of the Harrow Technical College, approval be given for Mr. L. E. Warner and the Principal to attend the annual meeting of the Association of Technical Associations to be held at Portsmouth from the 14th to 16th June, 1967.

173. Regional Discussion Panels for Staff in Further Education Establishments: The Director of Education reported that the Regional Advisory Council had considered the formation of small regional discussion panels for staff in further education establishments. The meetings would be arranged in a Sub-Region in order to keep travelling and expenses to a minimum and it was anticipated that not more than three teachers would attend any one meeting. The Regional Advisory Council had invited Authorities to concur in the attendance of staff at the panels.

RESOLVED: That approval be given for teaching staff in further education establishments in the Borough to attend regional discussion panels organised by the Regional Advisory Council; and to the payment of reasonable travelling expenses.

174. Term Dates for Further Education Establishments: RESOLVED: (1) That the following term dates for Harrow Technical College, Harrow School of Art and Harrow College of Further Education for the session 1967/68, be approved:—

- Spring Term: Monday, 8th January, 1968 to Friday, 5th April, 1968.
- Summer Term: Monday, 22nd April, 1968 to Friday, 5th July, 1968. (The College and School of Art will be closed on Monday, 3rd June).

(2) That in view of the fact that they meet on school premises, the term dates for Evening Institutes be fixed taking into account the dates agreed for primary and secondary schools.

175. Department of Education and Science: Administrative Memoranda, Circulars etc.: RESOLVED: That the following documents be received:—

(i) Administrative Memorandum No. 3/67 setting out the recommendations of the report of an Inter-departmental Working Group on Computer Education and drawing attention to the need for the provision of further education courses for systems analysts in conjunction with in-service training.

(ii) Administrative Memorandum No. 5/67 setting out the new costs limits for Colleges of Education and Further Education Establishments which will apply from the 1st April, 1967.
(iii) Administrative Memorandum 6/67 drawing the attention of Education Authorities to the campaign for improved efficiency and productivity launched by the First Secretary of State.

(iv) Administrative Memorandum 7/67 notifying Authorities that the Minister of Labour has asked industrial training boards to co-operate in the re-training of semi-skilled adults as part of the redeployment of labour.


176. Regional Advisory Council: Annual Conference: Resolved: That no action be taken with regard to the invitation to send a representative to attend the Annual Conference and Meeting of the Regional Advisory Council to be held at Worcester College, Oxford, from 25th to 29th September, 1967.

177. Overseas Students Advisory Bureau: With reference to resolution 158 (2nd February, 1967), the Director of Education reported that the Director of the Overseas Students Advisory Bureau had indicated that no Harrow students had received assistance from the Bureau in 1966.

Resolved: That no action be taken in regard to the application from the Overseas Students Advisory Bureau for a grant in respect of the year 1967.

178. Seafarers' Education Service and College of the Sea: Resolved: That a letter expressing the thanks of the Seafarers' Education Service and College of the Sea to the Committee for their grant of £10 for the year 1967/68 be received.

179. Membership of the Youth Sub-Committee: Resolved: That the nomination of a representative to serve upon the Youth Sub-Committee for the year 1967/68 be deferred until a future meeting of the Sub-Committee.

180. Attendance at Governing Body Meetings: Resolved: That the report of Councillor Ben Turner on his attendance at meetings of the following Governing Bodies be received: —

Uxbridge Technical College
Ealing Technical College.

(The meeting ended at 8.8 p.m.)

(Signed) Chairman.

APPENDIX I.

Scale A

<table>
<thead>
<tr>
<th></th>
<th>Full-time students.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(a) From within the United Kingdom.</td>
</tr>
<tr>
<td>Under 18</td>
<td>No Fee</td>
</tr>
<tr>
<td>18 and over</td>
<td>Session £26 Is. 0d.</td>
</tr>
<tr>
<td></td>
<td>Term £8 17s. 0d.</td>
</tr>
<tr>
<td></td>
<td>*includes Student Union Fee</td>
</tr>
<tr>
<td></td>
<td>No change from present scale</td>
</tr>
</tbody>
</table>

|                       | (b) From outside the United Kingdom |
| Under 18              | No Fee              |
| 18 and over           | Lower level courses: £150 session |
|                       | Higher level courses: £250 session |

(In accordance with Circular 27/66)
<table>
<thead>
<tr>
<th>Scale</th>
<th>Vocational Courses</th>
<th>Under 18</th>
<th>18 and under 21</th>
<th>Over 21</th>
</tr>
</thead>
<tbody>
<tr>
<td>B</td>
<td>Preliminary Courses</td>
<td>Part-time day:</td>
<td>7s. 6d. session</td>
<td>15s. 0d. session</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Evening one or more subjects:</td>
<td>7s. 6d. session</td>
<td>15s. 0d. session</td>
</tr>
<tr>
<td></td>
<td></td>
<td>One or more subjects:</td>
<td>35s. 0d. session</td>
<td>35s. 0d. session</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Course:</td>
<td>35s. 0d. session</td>
<td>35s. 0d. session</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Single subject on one evening:</td>
<td>30s. 0d. session</td>
<td>30s. 0d. session</td>
</tr>
<tr>
<td>C</td>
<td>(G.C.E. “O” level, O.N.C. Years 1 and 2, R.S.A. Stage II, C. &amp; G. Years 1 and 2, or equivalent courses)</td>
<td>Part-time day:</td>
<td>No fee</td>
<td>No fee</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Evening up to 8 hours per week:</td>
<td>20s. 0d. session</td>
<td>20s. 0d. session</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Over 8 hours per week:</td>
<td>23s. 0d. session</td>
<td>23s. 0d. session</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Single subject on one evening:</td>
<td>15s. 0d. session</td>
<td>15s. 0d. session</td>
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<tr>
<td></td>
<td></td>
<td>Up to 8 hours per week:</td>
<td>40s. 0d. session</td>
<td>40s. 0d. session</td>
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<tr>
<td></td>
<td></td>
<td>Over 8 hours per week:</td>
<td>46s. 0d. session</td>
<td>46s. 0d. session</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Single subject on one evening:</td>
<td>30s. 0d. session</td>
<td>30s. 0d. session</td>
</tr>
<tr>
<td>D</td>
<td>(G.C.E. “A” level, O.N.C. Year 3, R.S.A. Stage III, C. &amp; G. Years 3 and 4, Teachers Courses, Inter. Professional or equivalent courses)</td>
<td>Part-time day:</td>
<td>No fee</td>
<td>No fee</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Evening up to 8 hours per week:</td>
<td>22s. 6d. session</td>
<td>22s. 6d. session</td>
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<tr>
<td></td>
<td></td>
<td>Over 8 hours per week:</td>
<td>26s. 0d. session</td>
<td>26s. 0d. session</td>
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<tr>
<td></td>
<td></td>
<td>Single subject on one evening:</td>
<td>15s. 0d. session</td>
<td>15s. 0d. session</td>
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<tr>
<td></td>
<td></td>
<td>Up to 8 hours per week:</td>
<td>45s. 0d. session</td>
<td>45s. 0d. session</td>
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<tr>
<td></td>
<td></td>
<td>Over 8 hours per week:</td>
<td>53s. 0d. session</td>
<td>53s. 0d. session</td>
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<tr>
<td></td>
<td></td>
<td>Single subject on one evening:</td>
<td>30s. 0d. session</td>
<td>30s. 0d. session</td>
</tr>
<tr>
<td>E</td>
<td>(Final Professional, H.N.C., C. &amp; G. Post 4th year or equivalent courses)</td>
<td>Part-time day:</td>
<td>No fee</td>
<td>No fee</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Evening up to 8 hours per week:</td>
<td>30s. 0d. session</td>
<td>30s. 0d. session</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Over 8 hours per week:</td>
<td>37s. 6d. session</td>
<td>37s. 6d. session</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Single subject on one evening:</td>
<td>20s. 0d. session</td>
<td>20s. 0d. session</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Up to 8 hours per week:</td>
<td>60s. 0d. session</td>
<td>60s. 0d. session</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Over 8 hours per week:</td>
<td>75s. 0d. session</td>
<td>75s. 0d. session</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Single subject on one evening:</td>
<td>40s. 0d. session</td>
<td>40s. 0d. session</td>
</tr>
<tr>
<td>F</td>
<td>Non-Vocational Classes</td>
<td>One evening or half-day per week:</td>
<td>18s. 9d. session (at present 15s. 0d. session)</td>
<td>18s. 9d. session (at present 15s. 0d. session)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Each additional evening or half-day:</td>
<td>4s. 6d. session (at present 3s. 9d. session)</td>
<td>4s. 6d. session (at present 3s. 9d. session)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>One evening or half-day per week:</td>
<td>37s. 6d. session (at present 30s. 0d. session)</td>
<td>37s. 6d. session (at present 30s. 0d. session)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Each additional evening or half-day:</td>
<td>9s. 0d. session (at present 7s. 6d. session)</td>
<td>9s. 0d. session (at present 7s. 6d. session)</td>
</tr>
</tbody>
</table>
Scale G  Industrial Training Integrated Courses
1st year £220 session (based on standard rate of 6s. 0d. per hour).
2nd and subsequent years

(In accordance with Administrative Memorandum 9/66)

Scale H  Students in receipt of Retirement Pensions and others over 65 years (non-vocational classes)
One evening or half-day per week:
Each additional evening or half-day per week:

(No change from present scale)

Scale I  English Classes for students from outside the United Kingdom
Up to 8 hours per week:

Scale J  Physical Training and Keep Fit Classes
1 hour's tuition per week:
Over 1 hour's tuition on one evening:

Scale K  Dancing Classes
Ballroom, Old Time, etc., per evening of 2 hours weekly:
Country, Folk, Ballet and Morris per evening of 2 hours weekly:

Scale L  Classes organised for Handicapped Students and Able-bodied Helpers
No fee

(No change from present position)

NOTE: Ages reckoned on 1st August.

APPENDIX VI.

GENERAL PURPOSES AND FINANCE
22nd March, 1967.

SUB-COMMITTEE:
Chairman: *Alderman MacRae
Aldermen:
*Allen, O.B.E., J.P.  *Jordan (ex-officio)
*Miller (ex-officio)

Councillors:
*Mrs. Edwards  *Colborne Hill (ex-officio)
*Mrs. Nott Cock (ex-officio)  *W. E. Jones
*Gibbons, J.P. (ex-officio)  *Maun

Co-opted Members:
*Mr. F. L. LeFranc, M.B.E.  *Mr. W. F. H. Johnson

*Denotes Members present.
PART I.—RECOMMENDATIONS.

RECOMMENDATION 1: Appointment of Co-opted Members to the Education Committee.

With reference to resolution 282 (2nd February, 1967), the Director of Education reported that nominations for appointment as co-opted members of the Education Committee for the period 1967/68 had been invited by public advertisement in the press and the following eleven nominations had been received by the Town Clerk: —

<table>
<thead>
<tr>
<th>Name</th>
<th>Nominating Body</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boulton, Mr. B. C.</td>
<td>Harrow Teachers’ Consultative Committee supported by other organisations.</td>
</tr>
<tr>
<td>Jackson, Mr. S. M.</td>
<td>Harrow Federation of Parent-Teacher Associations.</td>
</tr>
<tr>
<td>Johnson, Mr. W. F. H.</td>
<td>Harrow Teachers’ Consultative Committee supported by other organisations.</td>
</tr>
<tr>
<td>LeFranc, Mr. F. L., M.B.E.</td>
<td>Council of Harrow Community Associations.</td>
</tr>
<tr>
<td>Murphy, Mr. M. A.</td>
<td>Harrow Branch of Catholic Parents’ and Electors’ Association.</td>
</tr>
<tr>
<td>Roan, Mr. S.</td>
<td>Harrow Trades Council.</td>
</tr>
<tr>
<td>Stodhart, Mr. A. T.</td>
<td>Harrow Teachers’ Consultative Committee supported by other organisations.</td>
</tr>
<tr>
<td>Turner, Mr. V.</td>
<td>Kodak Limited.</td>
</tr>
<tr>
<td>Vallance, Mr. M. W.</td>
<td>Harrow School.</td>
</tr>
</tbody>
</table>

A ballot was taken, whereupon it was

Resolved to RECOMMEND:

That the Council at their Annual Meeting be recommended to approve the appointment of the following as co-opted members of the Education Committee to hold office until the Annual Meeting of the Council in 1968:—

Mr. S. M. Jackson   Mr. A. T. Stodhart
Mr. W. F. H. Johnson  Mr. V. Turner
Mr. F. L. LeFranc, M.B.E.  Mr. M. W. Vallance
Mr. M. A. Murphy

(Messrs Johnson and LeFranc, M.B.E., withdrew while this matter was under consideration and did not vote.)

RECOMMENDATION 2: Appointment of Members to the Youth Sub-Committee.

With reference to resolution 282 (2nd February, 1967), your Sub-Committee considered nominations from various organisations for appointment to the Youth Sub-Committee.

Resolved to RECOMMEND:

(1) That the following be appointed to serve upon the Youth Sub-Committee for the year 1967/68: —

Representatives of the Education Committee (6)

Councillor Mrs. Davies  Councillor Colborne Hill
Mr. W. F. H. Johnson  One representative to be nominated by the Sites and Buildings Sub-Committee.
One representative to be nominated by the Further Education Sub-Committee.
One representative to be nominated by the Youth Employment Sub-Committee.
Chairman and Vice-Chairman of the Education Committee (2)

Representatives of Voluntary Youth Organisations (10)

Mrs. D. E. Crossman
Mrs. J. Gray
Mr. E. W. Hayden
Mr. D. Holder
Mr. L. Lavender

Miss P. Page
Mr. W. Payne
Mr. D. R. Pettit
Miss A. Pells
Mr. J. L. Reed

Representatives of Teachers (3)

Miss B. I. Burkitt
Mr. D. S. Clarke

Mr. C. Hart

Representatives of Industry (2)

Mr. R. Brown

Mr. D. Kirby

Representatives of religious and philanthropic bodies (4)

The Rev. J. Budd
Father D. Crilly, S.D.S.

Two to be submitted.

Persons engaged in administering or organising public services affecting Youth Welfare (2)

Mr. W. H. Ayling

One to be submitted.

Representatives of the Youth Council (2)

Miss H. Morris

Miss J. Tucker

Members recommended to the Borough Council as suitable by reason of their special knowledge of the Youth Service (4)

(Nominations in respect of four persons suitable by reason of their special knowledge of the Youth Service will be recommended by the Youth Sub-Committee at their first meeting in the new Council year.)

(2) That the Chairmen of the Sites and Buildings, Further Education and Youth Employment Sub-Committees be requested to submit names of representatives from their Sub-Committees to serve upon the Youth Sub-Committee.

RECOMMENDATION 3: Appointment of Members to the Youth Employment Sub-Committee.

With reference to resolution 282 (2nd February, 1967), your Sub-Committee considered nominations from various organisations for appointment to the Youth Employment Sub-Committee.

Resolved to RECOMMEND:

(1) That the appointment of the six representatives of the Education Committee to serve upon the Youth Employment Sub-Committee be referred to the Education Committee.

(2) That the following be appointed to serve upon the Youth Employment Sub-Committee for the year 1967/68:—

Chairman and Vice-Chairman of the Education Committee (2)

Representatives of Teachers (3)

To be submitted.

Representatives of Employers (5)

Mr. R. H. Foster
Mr. D. C. Wright
Mr. H. C. Smith

Air Commodore L. E. Jarman, D.F.C.
One to be submitted
Representatives of Workers (5)

Mrs. A. Johnson  Mr. J. Bolton
Mr. S. Roan      Mr. D. Kirby
Mr. J. Sumpter

Other persons interested in the welfare of boys and girls (2)

Mrs. I. Lee  Mr. V. Turner

Principal of Harrow Technical College (ex-officio) (1)

Gregorio meets as observers will be sent to: —

Her Majesty's Inspector of Schools (1)
The Manager of the Ministry of Labour and National Insurance, Harrow (1)
The Regional Representative of the Ministry of Labour and National Insurance (1)
The Youth Officer (1)

RECOMMENDATION 4: Elmgrove Junior School: Increased Clerical Assistance.

Your Sub-Committee were informed that the Borough Treasurer had suggested the introduction of a "pay-as-you-enter" system for the collection of School Meals money at Elmgrove Junior School on grounds of greater efficiency. The Headmaster had expressed agreement with this suggestion but had stated that its operation would necessitate the provision of increased clerical assistance.

Resolved to RECOMMEND:

That with effect from the 17th April, 1967, approval be given for five hours' extra clerical assistance per week during term time to be granted to Elmgrove Junior School to carry out the necessary additional work in connection with the introduction of a "pay-as-you-enter" system for the collection of School Meals money.

RECOMMENDATION 5: Elmers Court Special School.

The Director of Education reported that a request had been received from the Acting Headmaster, for the post of Clerical Assistant at Elmers Court Special School to be upgraded on the grounds that since the Council became responsible for the school on the 1st April, 1965, there had been a considerable increase in the responsibilities attaching to the post.

Resolved to RECOMMEND:

That as from the end of the period of severe restraint, on 1st July, 1967, approval be given to the post of Clerical Assistant at Elmers Court Special School being upgraded from Clerical Grade I to Clerical Grade II; and that with effect from the same date Mr. B. Haward, the present holder of the post be paid at a salary rate of £940 p.a.

RECOMMENDATION 6: Resident Maintenance Engineer, Elmers Court Special School.

The Director of Education reported that at their meeting on the 23rd February, 1967, the General Purposes Committee inter alia, had agreed to the starting date for the operation of revised rentals of service tenancies of Council properties being 3rd April, 1967. One of the properties affected is the flat occupied by the Maintenance Engineer of the Elmers Court Special School and the General Purposes Committee had approved the rental of this accommodation being increased by 16s. 2d. per week from 16s. 4d. to £1 12s. 6d. per week inclusive. At the same time, that Committee had agreed to the tenant of another Council property receiving an increase in wages equal to the increase in the rent of the property concerned, such payment to be reduced by the amount of any subsequent increase in his wages. Your Sub-Committee are of the opinion, that similar action should be taken in regard to the Maintenance Engineer at Elmers Court Special School.
Resolved to RECOMMEND:

That as from the 3rd April, 1967, the wages of the Maintenance Engineer at Elmers Court Special School be increased by 16s. 2d. per week; such special payment to be reduced by the amount of any subsequent wage increase, which may accrue.

RECOMMENDATION 7: Technical College Caretakers—Revised Rates of Pay.

The Director of Education reported that, pending the implementation of a Technical College Caretakers' Agreement for the Greater London area, the Greater London Joint Council for Local Authorities' Services (Manual Workers) had decided to revise with effect from the 6th March, 1967, the rates of pay of Caretakers and Assistant Caretakers of Technical Colleges and Institutes of Further Education which at present were covered by the Agreement of the former Middlesex Joint Council as follows:

<table>
<thead>
<tr>
<th>Rates of Pay</th>
<th>Present</th>
<th>Revised</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£ s. d.</td>
<td>£ s. d.</td>
</tr>
<tr>
<td>Caretaker—20,200 to 21,200 sq. ft. of floor space</td>
<td>15 3 5</td>
<td>15 14 9</td>
</tr>
<tr>
<td>Assistant Caretaker</td>
<td>14 14 10</td>
<td>15 6 5</td>
</tr>
</tbody>
</table>

Additional Payments

<table>
<thead>
<tr>
<th>Additional Payments</th>
<th>per hour</th>
<th>per hour</th>
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<tbody>
<tr>
<td>s. d.</td>
<td>s. d.</td>
<td></td>
</tr>
<tr>
<td>Monday to Friday 6 p.m. ...</td>
<td>6 3½</td>
<td>6 7½</td>
</tr>
<tr>
<td>Saturday after 12 noon ...</td>
<td>7 0½</td>
<td>7 4½</td>
</tr>
<tr>
<td>Sunday ...</td>
<td>9 2½</td>
<td>9 6½</td>
</tr>
</tbody>
</table>

Resolved to RECOMMEND:

That as from the 6th March, 1967, the revised rates of pay as outlined above be adopted and applied to the Caretaking staff employed at the Technical College and the College of Further Education.

RECOMMENDATION 8: Harrow Technical College: Laboratory Assistance.

With reference to resolution 283 (2nd February, 1967), which had been referred back to the Sub-Committee for further consideration, the Director of Education reported that at their meeting on the 2nd February, 1967, the Further Education Committee had recommended that approval be given to an increase in the establishment of the laboratory staff for the School of Photography at Harrow Technical College by one additional post of Senior Steward at Misc. Grade VI (now Technicians Grade 3).

Resolved to RECOMMEND:

That in accordance with the recommendation of the Further Education Sub-Committee as from the 1st August, 1967, the establishment of laboratory staff for the School of Photography at Harrow Technical College be varied by the creation of an additional post of Senior Steward, Technicians Grade 3.

RECOMMENDATION 9: Applications for Grant under the Physical Training and Recreation Act, 1937.

With reference to resolution 276 (2nd February, 1967), the Director of Education submitted further details relating to the application from the Harrow Rugby Football Club for a grant under the Physical Training and Recreation Act, 1937, towards the cost of the erection of a new club pavilion.

In addition, your Sub-Committee were informed that an application had been received from the Pinner Lawn Tennis Club for a grant in respect of their proposal to acquire the freehold interest of their existing club premises.

Resolved to RECOMMEND:

That the two clubs concerned be informed that the Committee are prepared support any application for assistance which they may make to the Depart-
ment of Education and Science or elsewhere in respect of their projects but that at the present time, the Authority are not prepared to grant any financial support.

RECOMMENDATION 10: Youth Centre, Scott Crescent Appointment of Warden.

The Director of Education reported that the Youth Centre in Scott Crescent, Rayners Lane, is due for completion in late June and installation of equipment and furniture will take place during July. In order to ensure that there is no break between the completion of the Centre and bringing it into full use, the Youth Sub-Committee at their meeting on the 21st March, 1967, had recommended that a Warden be appointed to take up duties as soon after June as possible.

Resolved to RECOMMEND:

That approval be given to the appointment of a Warden at the Youth Centre, Scott Crescent, Rayners Lane, at a salary in accordance with the scales prescribed by the Joint Negotiating Committee for Youth Leaders and Community Centre Wardens, to take up duties on 1st June, 1967 or as soon as possible thereafter.

PART II.—MINUTES.

285. Minutes: Resolved: That the minutes of the meetings of the Sub-Committee held on the 2nd and 27th February, 1967, having been circulated, be taken as read and signed as a true record.

286. Councillor Mrs. Nott Cock: The Director of Education reported that Councillor Mrs. Nott Cock had that morning been admitted as a patient to Edgware General Hospital.

Resolved: That the best wishes of the Sub-Committee for a speedy recovery be conveyed to Councillor Mrs. Nott Cock.

287. Action taken by the Chairman: Resolved: That the action of the Chairman of the Sub-Committee in giving approval to matters arising since the last meeting of the Sub-Committee as now submitted and set out in the minute book, be confirmed.

288. Report of the Principal School Medical Officer: Resolved: (1) That the report of the Principal School Medical Officer, be received.

(2) That the following be authorised to make examinations of persons and clothing of pupils in attendance at schools or other educational establishments maintained by the Council in accordance with Section 54 (2) of the Education Act, 1944:

Mrs. A. Brown
Mrs. P. R. King
Mrs. M. V. Goldsmith

289. School Meals Charges: With reference to resolution 225 (27th October, 1966), the Borough Treasurer reported that having regard to the Authority's latest estimates of dinner costs for 1967/68 an appropriate economic charge for school dinners supplied to adults would be 2s. 9d. per dinner which represented an increase of 6d. over the current price of 2s. 3d. per dinner and that it appeared that the revised charge could be applied from 3rd July, 1967, i.e. at the conclusion of the Period of Severe Restraint.

Your Sub-Committee, however, are of the opinion that in view of the proximity of the end of the Summer Term the revised charge should operate from the commencement of the Autumn Term.

Resolved: That as from the 12th September, 1967, the charge for dinners for the following categories of adults be increased to 2s. 9d. per meal:
(a) Teachers on days when they are not taking part in the supervision of pupils during the mid-day break.

(b) Clerical assistants, school caretakers (including assistant, deputy and relief caretakers).

(c) Gardeners and groundsmen.

(d) Official visitors, if they so desire, when visiting the School on business.

290. School Meals Service—Cost and Statistical Statement: RESOLVED: That the cost and statistical statement for the School Meals Service for the Autumn Term, 1966, submitted by the Borough Treasurer, be received.

291. Special Services Report: RESOLVED: (1) That the action taken by the Chairman of the Sub-Committee in regard to the following matters, be confirmed:—

(a) Authorising the purchase of a special hearing aid for a girl on the recommendation of the Principal School Medical Officer.

(b) Authorising the attendance of a girl at the Invalid Children's Aid Association Word Blind Centre as the financial responsibility of the Authority; the case to be reviewed at the end of the Summer Term, 1967.

(c) Authorising the payment of fares in respect of a girl whose family have had to remove temporarily to Kilburn owing to the damage of their home by fire.

(d) Authorising the placement of a handicapped boy in an Investigation Unit as the responsibility of the Authority with a view to his eventual admission to an independent special school.

(e) Authorising the placement of three handicapped children in independent special schools as the financial responsibility of the Authority.

(f) Authorising the ascertainment of five children as reported by the Principal School Medical Officer as being in need of special educational treatment.

(2) That the report of the Director of Education on the psychoanalytical treatment being given to a boy, be received (reference resolution 227, 27th October, 1966); that approval be given to the continued acceptance of financial responsibility for psychoanalysis for five sessions per week in respect of the boy; and that the case be reviewed at the end of the Summer Term, 1967.

292. Ancillary Help in Schools: The Director of Education reported that representatives of the Associations of Local Education Authorities and Education Committees, together with the Inner London Education Authority and of the teachers' associations had been examining the question of the employment of ancillary helpers in schools since early in 1965 and had submitted reports upon their investigations (copies of which had been circulated to all members of the Committee).

It was reported that at the meeting of the Joint Consultative Committee on the 6th March, 1967, the teacher representatives had asked that a Working Party should be established to investigate the matter locally. A report setting out the views of the teacher representatives as submitted to the Joint Consultative Committee had also been circulated to all members of the Committee.

RESOLVED: That a Working Party consisting of the following be formed to consider the question of the ancillary help in schools locally, and to report back to this Sub-Committee: The Chairman of the Sub-Committee, Alderman Jordan; Councillor Mrs. Edwards; A representative of the Schools Sub-Committee; Three teacher representatives.

293. Revised Rentals: 1 and 2 Hermitage Cottages: The Director of Education reported that there are two properties (1 and 2 Hermitage Cottages) which had been transferred from the former County Council, which are not occupied by service tenants and which had not been included in a recent rent review undertaken by the Housing Committee.
The following rents had however been assessed in accordance with the Council's revised rent scheme and by relation to gross values:

<table>
<thead>
<tr>
<th>Property</th>
<th>Suggested Max. weekly Net Rent</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Hermitage Cottages</td>
<td>...</td>
</tr>
<tr>
<td>2. Hermitage Cottages</td>
<td>...</td>
</tr>
</tbody>
</table>

At their meeting on the 23rd February, 1967, the General Purposes Committee had adopted the following recommendation of the Special Joint Committee re Service Tenancies of Council Properties:

1. That the revised rents for 1 and 2, Hermitage Cottages as set out above be adopted; the starting date therefor to coincide with the starting date of the other revised rentals.

2. That the future management of these properties be transferred to the Housing Committee, who would then automatically include them in subsequent rent reviews.

3. That as these properties are within the curtilage of Heriots Wood School any re-letting thereof should be made by the Housing Officer in consultation with the Director of Education.

4. That the Education Committee be asked to concur in these arrangements.

RESOLVED: That the General Purposes Committee be informed that the Sub-Committee concur in the proposals as outlined above.

294. Extensions of Service: RESOLVED: That, subject to satisfactory medical examination, approval be given for the services of three members of the manual staff (full-time) to be extended in accordance with the details set out in the minute book.

295. School Meals Service: Supply of Potatoes and Green Grocery: RESOLVED: That authority be given for tenders to be sought for the supply of potatoes and greengrocery to School Meals Service kitchens from the list of firms submitted and set out in the minute book.

296. Informal Meetings between Primary School Head Teachers and the Education Committee: With reference to resolution 281 (2nd February, 1967), the Director of Education reported that the General Purposes Committee at their meeting on the 23rd February, 1967, had been informed that at a recent meeting of the Governors of Secondary Schools, it had been proposed that facilities should be provided to enable staffs of these schools also to meet members informally. However, in view of the large numbers involved and the practical difficulties, it had been decided that the Education Committee should be invited to investigate the matter further.

At present Governing Bodies hold their meetings in the secondary schools for which they are responsible in rotation and at their meeting on the 13th March, 1967, the Schools Sub-Committee had considered that the present practice at Governors' Meetings for Head Teachers to arrange for the provision of refreshments for members either before the meeting commences or during a break in the course of the meeting, to enable members to talk to the heads concerned informally, should be extended to include members of the staff.

RESOLVED: That the Sub-Committee adhere to their previous decision; and that the General Purposes Committee be recommended to approve expenditure not exceeding £50 being incurred during the financial year 1967/68 in respect of informal meetings between Heads of Primary Schools and members of the Committee.
297. **Youth Employment Sub-Committee:** The Director of Education reported that at their meeting on the 10th March, 1967, the Youth Employment Sub-Committee had requested this Sub-Committee to support a recommendation that representatives of the Youth Employment Sub-Committee not being members of the Education Committee be permitted to be present and to speak but not to vote at meetings of the Education Committee when matters contained in the report of that Sub-Committee are under consideration. This would place the Youth Employment Sub-Committee in a position similar to the Youth Sub-Committee.

**RESOLVED:** That the General Purposes Committee be recommended to approve an amendment to Standing Orders to permit representatives of the Youth Employment Sub-Committee not being members of the Education Committee, to be present and to speak but not to vote at meetings of the Education Committee when matters contained in the report of that Sub-Committee are under consideration.

*(The meeting having commenced at 8.30 p.m., ended at 10.06 p.m.)*

(Signed)

Chairman.

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**APPENDIX VII.**

**JOINT CONSULTATIVE COMMITTEE:**


**Representatives of the Education Committee:**

Chairman: Alderman Miller

Aldermen: *Gange, J.P.*

*MacRae

*Jordan

Councillors: *Mrs. Nott Cock

*Gibbons, J.P.*

Eckert

†Colborne Hill

**Representatives of the Harrow Teachers’ Consultative Committee:**

*Mr. J. R. Avery, Harrow County Boys’ School

*Mrs. M. Bavister, Shaftesbury School

*Mrs. J. Betts, Heriots Wood Grammar School

*Mr. K. Cooper, Chantry Junior and Infant School

*Dr. S. S. Chissick, Harrow Technical College

*Mr. R. Goff, Harrow County Boys’ School

*Mr. L. Rodemark, Belmont Secondary Boys’ School

*Mr. G. W. Scotney, West Lodge Junior School

(*Mr. J. Pitcher, Secretary of the Harrow Teachers’ Consultative Committee in attendance as an observer.)*

*Denotes Members present.

†Denotes member absent on Council Business.

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22. **Minutes:** It was agreed that the minutes of the meeting of the Committee held on the 27th June, 1966, having been circulated, should be signed as a correct record.

23. **Reorganisation of Secondary Education:** The Director of Education reported that at their meeting on the 1st February, 1967, the Schools Sub-Committee
had been informed that the Secretary of State had been unable to agree to the proposals submitted by the Local Education Authority, relating to the reorganisation of Secondary Education. He was, however, willing to arrange for discussions to take place between the officers of his department and representatives of the Authority. Representatives of the Education Committee had, therefore, been appointed to form the deputation.

It was also reported that their meeting on 26th October, 1966, the Schools Sub-Committee had agreed:—

(a) That a Study Group be formed to consider the effects of raising the transfer age and the school leaving age on curricula, staffing and accommodation.

(b) That a Working Party be formed consisting of the following, to give consideration to procedures relating to the transfer of pupils to secondary schools:—

- Alderman Gange, J.P.
- Alderman Miller
- Councillor Mrs. Nott Cock
- Councillor Gibbons, J.P.
- Mr. Jackson
- Mr. Vallance

with the power to co-opt two (subsequently amended to three) teachers on nomination from the Harrow Teachers' Consultative Committee.

The teacher representatives reported that one of the three representatives nominated by them had sustained a serious injury as a result of a car accident and would be unable to serve on the Working Party. They expressed the hope that the Working Party would permit them to nominate a replacement.

It was agreed that the report be received; and that the name of a teacher to replace Mr. Hull be submitted to the Schools Sub-Committee.

24. Price of School Meals: The teacher representatives expressed concern that the present charge made to pupils for school meals is, in many cases, inadequate to permit the provision of a variety of meal and, especially, in the case of senior children, sufficient quantity. In addition reference was made to the crowded conditions under which some of the pupils partake of school meals.

The Committee were informed that although a certain discretion is permitted by the Department of Education and Science to local education authorities in regard to the provision of additional dining accommodation, this can only be made by reducing the amount of hall or classroom space provided.

The teacher representatives appreciate that the question of the price charged for school meals is at present under consideration but expressed the view that any increase in price should not only relieve the economic cost but should also provide for an improvement in the meal.

The Education Committee representatives reminded the Committee that the Local Education Authority was not empowered to increase the cost of school meals but assured the teacher representatives that the standard of the meal provided within the Department of Education and Science approved cost limits, was constantly under review.

It was agreed that the views of the teacher representatives be noted.

25. Men Teachers in Primary Schools: The teacher representatives expressed concern at the present shortage of male teachers and particularly of younger men, in primary schools. Details were submitted of the present distribution of men teachers in the primary schools throughout the Borough from which it would appear that the situation is getting more acute each year.

The importance of a higher proportion of men teachers on the staffs of junior, and junior and infant schools was emphasised.

It was agreed that the views of the teacher representatives be noted.

26. Housing Accommodation for Teachers: The teacher representatives reported
that they were of the opinion that one of the strongest reasons for the shortage of men teachers in primary schools (reference resolution 25), was the difficulty experienced by young married men teachers in obtaining housing accommodation at a price which they could afford and consequently it had been found that they had often left the service of the Council and taken up appointments in areas where housing accommodation was offered.

It was reported that at their meeting on the 2nd February, 1967, the General Purposes and Finance Sub-Committee had been informed that the Education Committee of the London Boroughs Association had decided that the policy of constituent authorities concerning the payment of teachers' removal expenses and the offer of other recruitment inducements should be reviewed in twelve months' time with a view to considering whether it would be expedient to suggest that some degree of uniformity of policy would be desirable.

Details were submitted by the teacher representatives of advertisements for teaching appointments in a number of London Boroughs appearing in the educational press recently which had included some of the following inducements:—

- Payment of travelling expenses.
- Payment of removal expenses (either part or whole).
- Interest free loans.
- Provision of furnished or unfurnished accommodation.
- Granting of up to 100% mortgage on Borough Surveyor's assessment of property.

The teacher representatives submitted that Harrow would appear to be offering fewer inducements to teaching staff than a number of other London Boroughs, which might well lead to an even greater shortage of male teachers in the Borough.

It was agreed that the matter be referred to the Schools Sub-Committee for consideration.

27. Non-Teaching Help in Schools: With reference to resolution 19 (27th June, 1966) the teacher representatives requested that now that the report of the Working Party set up nationally to consider the question of ancillary help in schools had been published, a Working Party to investigate the matter locally should be established.

The Director of Education reported that the General Purposes and Finance Sub-Committee would be considering the report of the national Working Party, at their next meeting.

Reports giving the views of the teacher representatives, together with details of the number of ancillary staff employed in schools were submitted.

It was agreed that the suggestion that a Working Party should be formed locally to consider the question of ancillary help in schools, should be referred to the General Purposes and Finance Sub-Committee; and that the details submitted by the teacher representatives should also be circulated to members of that Sub-Committee.

(The meeting ended at 8.45 p.m.)

(Signed) Chairman.